



**KENYA ELECTRICITY GENERATING COMPANY LIMITED**

**EXPRESSION OF INTEREST FOR CONSULTANCY SERVICES FOR DISASTER RISK MANAGEMENT  
AND BUSINESS CONTINUITY PROGRAMS  
KGN-REG-011-2016**

Date: 30<sup>th</sup> December 2016

**ADDENDUM NO. 1: ELIGIBILITY**

In accordance with the EXPRESSION OF INTEREST FOR CONSULTANCY SERVICES FOR DISASTER RISK MANAGEMENT AND BUSINESS CONTINUITY PROGRAMS, KenGen hereby issues **Addendum No.1**.

**4. Eligibility**

The expression of interest must be accompanied by the consultant's qualifications, professional capabilities and details of past experience in the area of Disaster Risk Management and Business Continuity Program. Such information may include brochures, description of similar assignments, experience in similar conditions, and availability of appropriate skills among staff with their most recent profiles showing their experience, qualifications, capabilities, referees and details of past experience especially in their areas of expertise, etc. The consultant shall bid for the assignment individually or in association with other firms.

The interested firms shall provide the following specific information as well as any other relevant information:

- (i) Name of firm(s) that will participate in undertaking the consulting services and name(s) and position(s) of authorized representatives.
- (ii) Firms that bid jointly should submit consortium agreements between the parties, with the roles of each party clearly defined.
- (iii) Relevant references for the projects done in the last ten years.
- (iv) Description of management/ organization structure, list of key staff relevant to the assignment and their Curriculum Vitae inclusive of staff who will monitor and give backup services.

- (v) Evidence of incorporation or registration in the country of domicile.
- (vi) Information regarding any current litigation (if any) involving the consulting firm certified by a reputable law firm.
- (vii) Technical approach and Methodology that the firm would use in such an assignment
- (viii) Accreditation to local and international bodies for the firm and experts
- (ix) Tax compliance or exemption certificate.

Bidders who download the tender document from the website **are advised to forward their particulars to [tenders@kengen.co.ke](mailto:tenders@kengen.co.ke) to facilitate any subsequent tender clarifications and/or addenda.**

**ACKNOWLEDGEMENT OF ADDENDUM NO. 1**

We, the undersigned hereby certify that the addendum is an integral part of the document and the alterations set out in the addendum has been incorporated in the tender proposal.

Signed \_\_\_\_\_

Tenderer \_\_\_\_\_