

**KENYA ELECTRICITY GENERATING
COMPANY LIMITED**

KGN-SALE-02-2017

**TENDER FOR DISPOSAL OF OBSOLETE
EQUIPMENT AND SCRAP IN OLKARIA**

**Kenya Electricity Generating Company Ltd
Stima Plaza, Kolobot Road, Parklands
P.O BOX 47936-00100
NAIROBI.
Website: www.kengen.co.ke**

October, 2017

Sale of Obsolete Equipment and Scrap in Olkaria

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SECTION I - INVITATION TO TENDER

The Kenya Electricity Generating Company Limited now invites sealed tenders from eligible candidates to purchase **Obsolete Equipment and Scrap in Olkaria**.

Interested eligible candidates may obtain further information from and inspect the tender documents at:

Supply Chain Director

Tel: (254) (020) 3666000

Fax: (254) (020) 3666200

Email : PYego@kengen.co.ke

c.c: tenders@kengen.co.ke , wkariuki@kengen.co.ke , nhussein@kengen.co.ke,

Whereas the tender document may be collected upon payment of a non-refundable fee of Kenya shillings 1000/= paid in cash at any KenGen office or through a banker's cheque. The document can also be viewed and downloaded from the website www.kengen.co.ke. Bidders who download the tender document from the website will not be required to pay any fee.

Tenders **MUST** be accompanied by a tender deposit of **Kshs 200,000.00**. Failure to submit a deposit will lead to disqualification.

Tenders **MUST** be delivered in plain sealed envelope clearly marked **“SALE OF OBSOLETE EQUIPMENT AND SCRAP IN OLKARIA”**.

The **Original** and **One** copy of the tender must be delivered to:

Company Secretary, Legal & Corporate Affairs Director

Kenya Electricity Generating Co. Ltd.

10th Floor, Pension Plaza Phase II

Kolobot Road, Parklands

P O Box 47936 - 00100

NAIROBI, KENYA

Tenders must be dropped in the tender box located on the ground floor of Stima Plaza ii on or before: **8th November 2017 2.00pm**

We shall have site visits on the following dates

23rd October 2017 as from 10.00am and **24th October 2017** for those who will have missed the first date

Tenders will be opened at **2.30pm, 8th November 2017** in the presence of the candidates' representatives who choose to at pension Plaza II, Executive Committee Room, ground Floor.

KenGen Adheres to high standards of integrity in its business operations. Report any unethical behavior immediately.

KenGen Call Tip-offs Anonymous system Toll Free: 0800722626 Free Fax: 00800 007788

Email: kengen@tip-offs.com Visit our web: www.tip-offs.com ,

SUPPLY CHAIN DIRECTOR

SECTION II - INSTRUCTIONS TO TENDERERS

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SECTION II - INSTRUCTION TO TENDERERS

2.1 Eligible Tenderers

- 2.1.1 This Invitation for Tenders is open to all tenderers eligible as described in the Appendix to instructions to tenderers.
- 2.1.2 Tenderers shall not be under a declaration of ineligibility for corrupt or fraudulent practices
- 2.1.3 The procuring entity's employees, committee members, board members and their relatives (spouse and children) are not eligible to participate in the tender unless where specifically allowed under section 131 of the Act.

2.2 Cost of Tendering

- 2.2.1 The tenderer shall bear all costs associated with the preparation and submission of its tender, and the procuring entity, will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the tendering process.
- 2.2.2 The price to be charged for the tender document shall not exceed Kshs.5,000/=
- 2.2.3 The procuring entity shall allow the tender to review the tender document free of charge before purchase.

2.3 The Tender Document

- 2.3.1 The tender document comprises the documents listed below and any addenda issued in accordance with clause 2.5 of these instructions to tenderers.
 - (i) Invitation to tender
 - (ii) Instructions to tenderers
 - (iii) Schedule of items and price
 - (iv) Conditions of Tender
 - (v) Form of tender
 - (vi) Confidential Business questionnaire Form
 - (vii) Tender Commitment Declaration Form

- 2.3.2 The tenderer is expected to examine all instructions, forms, terms and specifications in the tender documents. Failure to meet all the requirements of the tender will be at the tenderer's risk and may result in the rejection of its tender.

2.4. Clarification of Documents

- 2.4.1 A prospective tenderer requiring any clarification of the tender document may notify the Procuring entity in writing or by post at the entity's address indicated in the Invitation for tenders. The Procuring entity will respond in writing to any

request for clarification of the tender documents, which it receives not later than thirty (30) days prior to the deadline for the submission of tenders, prescribed by the procuring entity. Written copies of the Procuring entities response (including an explanation of the query but without identifying the source of inquiry) will be sent to all prospective tenderers that have received the tender document.

2.4.2 Clarification of tenders shall be requested by the tenderer to be received by the procuring entity not later than **7 days** prior to the deadline for submission of tenders.

2.4.3 The procuring entity shall reply to any clarifications sought by the tenderer within 3 days of receiving the request to enable the tenderer to make timely submission of its tender.

2.5 Amendment of Documents

2.5.1 At any time prior to the deadline for submission of tenders, the Procuring entity, for any reasons, whether at its own initiative or in response to a clarification requested by a prospective tenderer, may modify the tender documents by amendment

2.5.2 All prospective candidates that have received the tender documents will be notified of the amendment in writing or by post and will be binding on them.

2.5.3 In order to allow prospective tenderers reasonable time in which to take the amendment into account in preparing their tenders, the Procuring entity, at its discretion, may extend the deadline for the submission of tenders.

2.6 Tender Prices and Currencies

2.6.1 The tenderer shall indicate on the appropriate Price Schedule the unit prices and total tender price of the items it proposes to purchase under the contract.

2.6.2 Prices quoted by the tenderer shall be fixed during the tender validity period and not subject to variation on any account. A tender submitted with an adjustable price quotation will be treated as non responsive and will be rejected

2.6.3 The Price quoted shall be in Kenya Shillings.

2.7 Tender deposit

2.7.1 The tenderer shall put a deposit for every item tendered for in the amount indicated in the schedule of items and prices.

2.7.2 Failure to put the required deposit for any item tendered for will lead to disqualification of the bid for the item.

2.7.3 Unsuccessful Tenderer's tender deposit will be discharged or returned as promptly as possible as but not later than Seven (7) days after the expiration of the period of tender validity prescribed by the procuring entity.

2.7.4 The successful Tenderer's tender deposit will be refunded once the tenderer has collected the materials and cleaned the site to the satisfaction of KenGen.

2.7.5 The tender deposit may be forfeited:

- (a) if a tenderer withdraws its tender during the period of tender validity specified by the procuring entity.
- (b) in the case of a successful tenderer, if the tenderer fails to pay the balance of the bid price.

2.8 Validity of Tenders

2.8.1 Tenders shall remain valid for 90 days or as specified in the appendix to instruction to tenderers after date of tender opening prescribed by the Procuring entity, pursuant to paragraph 2.10 Tender valid for a shorter period shall be rejected by the Procuring entity as non responsive.

2.8.2 In exceptional circumstances, the Procuring entity may solicit the Tenderer's consent to an extension of the period of validity. The request and the responses thereto shall be made in writing. The tender deposit provided under paragraph 2.7 shall also be suitably extended. A tenderer may refuse the request without forfeiting its tender deposit. A tenderer granting the request will not be required nor permitted to modify its tender.

2.9. Viewing of Tender Items

2.9.1 Prospective bidders are advised to view the items, stores/equipment in liaison with the procuring entity before they bid for each lot. This will enable them to arrive at the most reasonable and competitive bids. Bids are based on AS WHERE IS CONDITION and the conditions of the items are not warranted by the seller.

2.10 Sealing and Marking of Tenders

2.10.1 The tenderer shall seal the tender and mark it with the number and name of the tender and "DO NOT OPEN BEFORE **8th November 2017 at 2.00pm**

2.11 Deadline for Submission of Tenders

2.11.1. Tenders must be received by the Procuring entity at the address specified not later than **2.00pm, 8th November 2017**

2.11.2 The procuring entity may, at its discretion, extend this deadline for the submission of tenders by amending the tender documents in accordance with paragraph 2.5. in which case all rights and obligations of the procuring entity and tenderers previously subject to the deadline will thereafter be subject to the deadline as extended.

2.12 Modifications And Withdrawals Of Tenders

2.12.1 Modification of tenders

2.12.1.1 The tenderer may modify or withdraw its tender after the tender's submission, provided that written notice of the modification, including substitution or withdrawal of the tenders, is received by the Procuring entity prior to the deadline prescribed for submission of tenders.

2.12.1.2 The Tenderer's modification or withdrawal notice shall be prepared, sealed, marked, and dispatched in accordance with the provisions of paragraph 2.9.1. A withdrawal notice may also be sent by fax but followed by a signed confirmation copy, postmarked not later than the deadline for submission of tenders.

2.12.1.3 No tender may be modified after the deadline for submission of tenders

2.12.2 Withdrawals and tenders

2.12.2.1 No tender may be withdrawn in the interval between the deadline for submission of tenders and the expiration of the period of tender validity specified by the tenderer. Withdrawal of a tender during this interval may result in the tenderer's forfeiture of its tender deposit, pursuant to paragraph 2.7.5

2.13 Opening of Tenders

2.13.2 The Procuring entity will open all tenders in the presence of tenderers' representatives who choose to attend at **2.30pm, 8th November 2017** and in the location specified in the invitation to tender.

The tenderers or representatives who are present shall sign a register evidencing their attendance.

2.13.3 The tenderers' names, tender modifications or withdrawals, tender prices, and the presence or absence of requisite tender deposit and such other details as the Procuring entity, at its discretion, may consider appropriate, will be announced at the opening.

2.13.4 The Procuring entity will prepare minutes of the tender opening.

2.14 Clarification of tenders

2.14.2 To assist in the examination, evaluation and comparison of tenders the Procuring entity may, at its discretion, ask the tenderer for a clarification of its tender. The request for clarification and the response shall be in writing, and no change in the prices or substance of the tender shall be sought, offered, or permitted.

2.14.3 Any effort by the tenderer to influence the Procuring entity in the Procuring entity's tender evaluation, tender comparison or contract award decisions may result in the rejection of the tenderers' tender.

2.15 Evaluation and Comparison of Tenders

2.15.1 The Procuring entity will examine the tenders to determine whether they are complete, whether any computation errors have been made, whether required deposits have been furnished, whether documents have been properly signed and whether the tenders are generally in order. After examination a tender that will be determined to be substantially non responsive, will be rejected by the procuring entity.

2.15.2 The Procuring entity will evaluate and compare the tenders, which have been determined to be substantially responsive.

2.15.3 The tender evaluation committee shall evaluate the tender within **30 days** of the validity period from the date of opening the tender.

2.16 Award Criteria

2.16.1 The Procuring entity will award the contract to the successful tenderer(s) whose tender has been determined to be substantially responsive and has been determined to be the highest evaluated tender, subject to the reserves price.

2.17 Notification of Award

2.17.2 Prior to the expiration of the period of tender validity, the Procuring entity will notify the successful tenderer in writing that its tender has been accepted.

2.17.3 Simultaneously the other tenderers shall be notified that their tenders have been unsuccessful.

2.18 Contacting the Procuring entity

2.18.1 No tenderer shall contact the Procuring entity on any matter relating to its tender, from the time of the tender opening to the time the contract is awarded.

2.18.2 Any effort by a tenderer to influence the Procuring entity in its decisions on tender evaluation, tender comparison, or contract award may result in the rejection of the tenderer's tender.

Appendix to Instructions to tenderers.

The following information for sale of boarded stores and equipment shall complement, supplement or amend, the provisions of the instructions to tenderers. Whenever there is a conflict between the provisions of the instructions to tenderers and the provisions of the Appendix, the provisions of the appendix herein shall prevail over those of the instructions to tenderers.

<i>Instructions to Tenderers Reference</i>	<i>Particulars of appendix to Instructions to tenderers</i>
<i>Clarification</i>	Bidders with any request must be sent through email to tenders@kengen.co.ke and copy to wkariuki@kengen.co.ke and nhussein@kengen.co.ke . This must be received not less than 5 days prior to tender closure.
<i>Tender validity</i>	Tender is valid for 90 days
<i>Tender closing date</i>	Tender closes on 8 th November 2017 at 1400hrs
<i>Tender deposit</i>	Ksh 200,000
<i>Evaluation requirements</i>	<p><i>Further to clause 2.15, the evaluation will be summarized as below</i></p> <p><i>a) Bidder eligibility</i></p> <ul style="list-style-type: none"> - <i>Clause 2.1.3 will apply</i> - <i>Duly completed and signed confidential Business questionnaire</i> <p><i>b) Compliance with Tender Conditions</i></p> <ul style="list-style-type: none"> - <i>Correct amount of Tender deposits effected (Attach payment receipts)</i> - <i>Completeness of the tender.</i> - <i>Tender form duly filled and stamped.</i> - <i>Tender documents MUST be paginated.</i> <p><i>c) The bid price quoted</i></p> <ul style="list-style-type: none"> - <i>Comparison to price quoted.</i> - <i>The highest evaluated bidder for each lot will be awarded.</i>
<i>Delayed collection</i>	Storage Charges: Will be at the rate of Kshs 500.00 per day/lot after 30 days of award and payment. This shall continue for the next

	<i>30 days after which the entity may terminated the award.</i>
<i>Tender Deposit:</i>	<i>Tender Deposit:</i> <i>The tenderers must pay tender deposit in the right amount in cash or bankers' cheque in favour of Kenya Electricity Generating Company Limited.</i>
<i>Tender Deposit refund:</i>	<i>Tender Deposit refund:</i> <i>The winning tenderers deposit shall be refunded after collection of the materials.</i>
<i>Site visit</i>	<i>Site visit will be held on</i> <i>23rd October 2017 as from 10.00am and 24th October 2017 for those who will have missed the first date.</i>
<i>Payment before collection</i>	<i>Payment:</i> <i>Sum total of the bid price must be made before collection of the materials.</i>
<i>Reserve Price</i>	<i>Reserve Price:</i> <i>Sale is subject to reserve price indicated in the tender document.</i>

SECTION III - SCHEDULE OF ITEMS
LOT 1: HARLBURTON YARD

Identification Mark	Description	Estimate weight (Kgs)
A-I	Flatbed trailer (YOM 1981)	3,000
A-II	Flatbed trailer (YOM 1980)	3,000
A-III	Gardener Denver pump	55,000
A-V	Skid	1,000
A-VI	Metallic tank	150
A-VII	Old trailer	2,500
Reserve Price 212,100.00		

LOT 2: CASING YARD

Identification Mark	Description	Estimate Weight (Kgs)
B-I	Drill Pipes 5 “ DP-47pcs-@200kgs 9,400 5 HW DP 5pcs-@500kgs 2,500 Drill Collars 6 ^{1/2} ” DC 6pcs-@700kgs 4,200 8” DC 2pcs-@1600kgs 3,200	
B-II	Chippings from slotted liners	72,000
Reserve Price: 1,552,100.00		

LOT 3: MITSUBISHI YARD

Identification Mark	Description	Estimate Total Weight (Kgs)
C	Drill Bits: 26” bits 13pcs @650kg 8,450 17 ^{1/2} ” bits 33pcs @250kg 8,250 12 ^{1/4} ” bits 35pcs @80kg 2,800 8 ^{1/2} ” bits 91pcs @30kg 2,730 Stabilizers:	

	8 ¹ / ₂ " Stabilizers 2pcs @250kg	500
	12 ¹ / ₄ " Stabilizers 1pc @800kg	800
Reserve price: 333,320.00		

LOT 4: OLKARIA 1 RESERVOIR WORKSHOP

Identification Mark	Description	Estimate Total Weight (Kgs)
D-I	Sling wire lines	700
D-II	Capillary tubing	50
D-III	Pressure chart recorders	150
D-IV	Halliburton winch engines (8HP petrol Engine)	250
Reserve price: 11,500.00		

LOT 5: OLKARIA 1 BEHIND STEAMFIELD WORKSHOP

Identification Mark	Description	Estimate Total Weight (Kgs)
E-I	Twin silencers (4)	10,000
E-II	V-Notch weir boxes (3)	500
Reserve Price: 21,000.00		

LOT 6: WELL 3 (OW 3) YARD

Identification Mark	Description	Estimate Total Weight (Kgs)
F	Assorted scrap metal and plastic (to clear the entire site)	Lot
Reserve Price: 450,000.00		

LOT 7: GWDC CASINGS YARD

Identification Mark	Description	Estimate Total Weight (Kgs)
G-I	BOP Ram type	2,000
G-II	Gardener Denver PW172 pump and Skid	200
G-III	Lister Diesel Engine	100
G-IV	Spherical BOP	3,000

Reserve Price: 74,200.00

LOT 8: TRAINING SCHOOL YARD

Identification Mark	Description	Estimate Total Weight (Kgs)
H-I	N370 Rig mast (bottom)	6,900
H-II	N370 Rig mast (Top)	7,400
H-III	Ingersol Rand compressor	19,000
H-IV	Part of Mud tank	150
Reserve Price: 468,300.00		

TENDERERS' BIDDING SUMMARY

Tender for Disposal of Obsolete Equipment and Scrap in Olkaria

Tenderers **MUST** fill this bid summary.

LOT No.	Description of location of materials (above)	Bid Amount (Kshs)
1	HARLBURTON YARD	
2	CASING YARD	
3	MITSUBISHI YARD	
4	OLKARIA 1 RESERVOIR WORKSHOP	
5	OLKARIA 1 BEHIND STEAMFIELD WORKSHOP	
6	WELL 3 (OW 3) YARD	
7	GWDC CASINGS YARD	
8	TRAINING SCHOOL YARD	

Tender Deposit Commitment Declaration Form

As indicated in the schedule of items and prices, we do confirm that we have put deposits for the items tendered for as supported by the attached copies of receipts as follows:-

Sale of Obsolete Equipment and Scrap in Olkaria

Description	Deposit (Kshs)	Receipt/ Cheque No. and Date
Sale of Obsolete Equipment and Scrap in Olkaria		

The Successful bidder shall collect the equipment/materials within a period of **30 days from the date of letter of award.**

TENDERER'S NAME: _____

TENDERER'S SIGNATURE-- _____

DATE : _____

COMPANY'S RUBBER STAMP _____

SECTION IV - CONDITIONS OF TENDER

- 4.1 A tenderer may tender for each item or each lot and may tender for as many items or lots as he/she wishes.
- 4.2 A tenderer will pay a deposit in advance before the closing date of the tender for each item or lot tendered for as indicated in the schedule of items and prices.
- 4.3 Tenderers who will be awarded contracts will be required to pay for the items after **14 days** and not later than **21 days** failure to which the contract award will be cancelled and the deposit forfeited. If there is an administrative review, the review procedures shall be followed.
- 4.4 Tenderers who will not be awarded contracts will be refunded the deposits **fourteen (14) days** after notification of the communication of the contract awards.
- 4.5 Tenderers will be required to collect the items they have paid for within **fourteen (14) days** after making the payment failure to which storage charges will be charged as indicated in the appendix to Conditions of tender.
- 4.6 The procuring entity will retain confidential reserve prices for all the items. Items tendered for below the reserve price will be retained by the procuring entity.

Appendix to conditions of tender

The following information for sale of boarded stores and equipment shall complement, supplement, or amend, the provisions of the conditions of the tender. Whenever there is a conflict between the provisions of the conditions of tender and the provisions of the appendix, the provisions of the appendix herein shall prevail over those of the conditions of tender.

Conditions of tender reference	<i>Particulars of the appendix to Conditions of tender</i>
<i>Reserve Price</i>	<i>Reserve price shall be indicated in the tender document. Items tendered for below the reserve price will be retained by the procuring entity.</i>

<i>Tender Deposit</i>	<i>Tender deposit is Kshs 200,000.00 paid once for all the lots. This will not form part of bid price for the winning bidder and shall be refunded after collection of materials.</i>
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SECTION V - STANDARD FORMS

Notes on Standard Forms

- 5.1 The form of tender, the confidential business questionnaire form and the tender deposit commitment declaration form must be completed by the tenderers and returned with the tender. Failure to complete any of these forms will lead to the disqualification of the tenderer.

5.1 Form of Tender

Date: _____
Tender No. _____

To: Kenya Electricity Generating Company Limited
P.O. BOX 47936-00100, NAIROBI

Gentlemen and/or Ladies:

1. Having examined the tender documents including Addenda.
Nos.[insert numbers]. The receipt of which is hereby duly acknowledged, we the undersigned, offer to purchase and collect all the items offered to us in conformity with the said tender documents for the sum of
.....
[total tender amount in words and figures] or such other sums as may be ascertained in accordance with the Schedule of Prices attached herewith and made part of this Tender.

2. We undertake, if our Tender is accepted, to pay for and collect the items in accordance with the requirements of the tender.

3. We agree to abide by the tender for a period of[number] days from the date fixed for tender opening of the Instructions to tenderers, and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

4. We understand that you are not bound to accept the highest or any tender that you may receive.

Dated this _____ day of _____ 2017 _____

[signature]

[in the capacity of]

Duly authorized to sign tender for and on behalf of _____

5.2 Confidential Business Questionnaire Form

You are requested to give the particulars indicated in Part 1 and either Part 2 (a), 2 (b) or 2 (c) whichever applies to your type of business.

You are advised that it is a serious offence to give false information on this form

<p>Part 1 – General</p> <p>Business Name</p> <p>Location of business Premises</p> <p>Plot No. Street/Road</p> <p>Postal Address Tel No.</p> <p>Nature of business</p> <p>Current Trade Licence No. Expiring date</p> <p>Maximum value of business which you can handle at any one time Kshs</p> <p>Name of your bankers Branch</p>

	<p style="text-align: center;">Part 2 (a) – Sole Proprietor</p> <p>Your Name in full Age</p> <p>Nationality Country of origin</p> <p>* Citizenship details</p>																				
	<p style="text-align: center;">Part 2 (b) Partnership</p> <p>Given details of partners as follows:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;"></th> <th style="width: 30%;">Name</th> <th style="width: 20%;">Nationality</th> <th style="width: 20%;">Citizenship Details</th> <th style="width: 10%;">Shares</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>.....</td> <td>.....</td> <td>.....</td> <td>.....</td> </tr> <tr> <td>2.</td> <td>.....</td> <td>.....</td> <td>.....</td> <td>.....</td> </tr> <tr> <td>3.</td> <td>.....</td> <td>.....</td> <td>.....</td> <td>.....</td> </tr> </tbody> </table>		Name	Nationality	Citizenship Details	Shares	1.	2.	3.
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	<p style="text-align: center;">Part 2 (c) – Registered Company</p> <p>Private or Public</p> <p>State the nominal and issued capital of company –</p> <p style="padding-left: 40px;">Nominal Kshs.</p> <p style="padding-left: 40px;">Issued Kshs.</p> <p>Given details of all directors as follows</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;"></th> <th style="width: 30%;">Name</th> <th style="width: 20%;">Nationality</th> <th style="width: 20%;">Citizenship Details</th> <th style="width: 10%;">Shares</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>.....</td> <td>.....</td> <td>.....</td> <td>.....</td> </tr> <tr> <td>2.</td> <td>.....</td> <td>.....</td> <td>.....</td> <td>.....</td> </tr> <tr> <td>3.</td> <td>.....</td> <td>.....</td> <td>.....</td> <td>.....</td> </tr> </tbody> </table>		Name	Nationality	Citizenship Details	Shares	1.	2.	3.
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	4. 5.
Date Seal/Signature of Candidate	

