



Kenya Electricity Generating Company PLC

KGN-KIP-01-2019

**TENDER FOR CONSTRUCTION OF WATER
RECOVERY SYSTEM AND OILY-WATER
INTERCEPTOR AT KIPEVU III POWER STATION.**

(CITIZEN CONTRACTORS)

Kenya Electricity Generating Company PLC,
Stima Plaza Phase III, Kolobot Road, Parklands,
P.O. Box 47936,
Nairobi, Kenya.
www.kengen.co.ke

JANUARY 2019

Tender for construction of water recovery system and oily-water interceptor at Kipevu III Power Station

SECTION I
INVITATION TO TENDER

The Company invites sealed tenders from eligible candidates for the “Tender for Construction of Water Recovery system and oily-water interceptor at Kipevu III power station” whose specifications are detailed in the Tender Document.

Interested eligible candidates may obtain further information from and inspect the Tender Documents during official working hours starting at the date of advert at the office of:

Supply Chain Director

Tel: (254) (020) 3666000

Email: tenders@kengen.co.ke; jali@kengen.co.ke

Where the tender document may be collected upon payment of a non-refundable fee of KShs.1, 000.00 paid in cash or through a bankers cheque at any KenGen finance office. The document can also be viewed and downloaded from the website www.kengen.co.ke and www.suppliers.treasury.go.ke. Bidders who download the tender document from the website are advised to forward their particulars to facilitate any subsequent tender clarifications and addenda. Downloaded documents are free of charge.

Bidders are advised from time to time to be checking the website for any uploaded further information on this tender.

There shall be a **MANDATORY SITE VISIT and a Pre-Tender Meeting on 12th February 2019 Starting at 10.00AM.** at Kipevu Power Station.

Unless otherwise stated, tenders **MUST** be accompanied by a security in the format and amount specified in the tender documents and must be submitted in a plain sealed envelope and marked “**KGN-KIP-01-2019- TENDER FOR CONSTRUCTION OF WATER RECOVERY SYSTEM AND OILY-WATER INTERCEPTOR AT KIPEVU III POWER STATION**” and addressed to:

**Company Secretary & Legal Affairs Director
Kenya Electricity Generating Company Limited
10th Floor, KenGen Pension Plaza II
Kolobot Road, Parklands
P O Box 47936 - 00100
NAIROBI, KENYA**

On or before: **4th March 2019 at 10.00 a.m.** Tenders will be opened on **4th March 2019 at 10.30 a.m.** In the presence of tenderers' representatives who choose to attend in the KenGen Pension Plaza 2, Tender Opening Room, Ground Floor. The company reserves the right to vary the quantities.

*N/B: KenGen adheres to high standards of integrity in its business operations.
Report any unethical behavior immediately to the provided anonymous hotline service.*

- 1) Call Toll Free: 0800722626
- 2) Free Fax: 00800 007788
- 3) Email: kengen@tip-offs.com
- 4) Website: www.tip-offs.com

SUPPLY CHAIN DIRECTOR

Tender for construction of water recovery system and oily-water interceptor at Kipevu III Power Station

SECTION II
INSTRUCTIONS TO TENDERERS

1. General

The Employer as defined in the Appendix to Conditions of Contract invites tenders for Works Contract as described in the tender documents. The successful Tenderer will be expected to complete the Works by the Intended Completion Date specified in the said Appendix.

1.2 Tenderers shall include the following information and documents with their tenders, unless otherwise stated:

- (a) Copies of certificates of registration, and principal place of business;
- (b) Total monetary value of construction work performed for each of the last five years;
- (c) Experience in works of a similar nature and size for each of the last five years, and clients who may be contacted for further information on these contracts;
- (d) Major items of construction equipment owned;
- (e) Qualifications and experience of key site management and technical personnel proposed for the Contract;
- (f) Reports on the financial standing of the Tenderer, such as profit and loss statements and auditor's reports for the last five years;
- (g) Authority to seek references from the Tenderer's bankers.

1.3 The Tenderer shall bear all costs associated with the preparation and submission of his tender, and the Employer will in no case be responsible or liable for those costs.

1.4 The Tenderer, at the Tenderer's own responsibility and risk, is encouraged to visit and examine the Site of the Works and its surroundings, and obtain all information that may be necessary for preparing the tender and entering into a contract for construction of the Works. The costs of visiting the Site shall be at the Tenderer's own expense.

1.5 The procurement entity's employees, committee members, board members and their relative (spouse and children) are not eligible to participate in the tender.

1.6 The price to be charged for the tender document shall not exceed Kshs.1,000/= Downloaded documents will be free of charge. Bidders who download documents shall promptly notify the Procuring Entity.

1.7 The procuring entity shall allow the tenderer to view the tender document free of charge before purchase.

2. Tender Documents

2.1 The complete set of tender documents comprises the documents listed here below and any addenda issued in accordance with clause 2.4 here below:-

- (a) These instructions to Tenderers
- (b) Form of Tender
- (c) Conditions of Contract and Appendix to Conditions of Contract
- (d) Specifications
- (e) Drawings
- (f) Bills of Quantities/Schedule of Rates (whichever is applicable)
- (g) Other materials required to be filled and submitted in accordance with these Instructions and Conditions

2.2 The Tenderer shall examine all instructions, forms and specifications in the tender documents. Failure to furnish all information required by the tender documents may result in rejection of his tender.

2.3 A prospective Tenderer making inquiries of the tendering documents may notify the Employer in writing at the address indicated in the letter of invitation to tender. The Employer will respond to any request for clarification received earlier than seven [7] days prior to the deadline for submission of tenders. Copies of the Employer's response will be forwarded to all persons issued with tendering documents, including a description of the inquiry, but without identifying its source.

2.4 Before the deadline for submission of tenders, the Employer may modify the tendering documents by issuing addenda. Any addendum thus issued shall be part of the tendering documents and shall be communicated in writing to all Tenderers. Prospective Tenderers shall acknowledge receipt of each addendum in writing to the Employer.

2.5 To give prospective Tenderers reasonable time in which to take an addendum into account in preparing their tenders, the Employer shall extend, as necessary, the deadline for submission of tenders in accordance with clause 4.2 here below.

3. Preparation of Tenders

3.1 All documents relating to the tender and any correspondence shall be in English Language.

3.2 The tender submitted by the Tenderer shall comprise the following:-

- (a) The Tender;
- (b) Tender Security;

- (c) Priced Bill of Quantities/Schedule of Rates for lump-sum Contracts
- (d) Any other materials required to be completed and submitted by Tenderers.

3.3 The Tenderer shall fill in rates and prices for all items of the Works described in the Bill of Quantities/Schedule of Rates. Items for which no rate or price is entered by the Tenderer will not be paid for when executed and shall be deemed covered by the other rates and prices in the Bill of Quantities/Schedule of Rates. All duties, taxes and other levies payable by the Contractor under the Contract, as of 30 days prior to the deadline for submission of tenders, shall be included in the tender price submitted by the Tenderer.

3.4 The rates and prices quoted by the Tenderer shall not be subject to any adjustment during the performance of the Contract.

3.5 The unit rates and prices shall be in Kenya Shillings.

Tender security

3.6. The tenderer shall furnish, as part of its tender, a tender security in amount of Kenya Shillings 200,000.00 (two hundred thousand shillings)

The tender security is required to protect Kenya Electricity Generating Company Limited against the risk of Tenderer's conduct which would warrant the security's forfeiture, pursuant to paragraph 14.7

The tender security shall be denominated in Kenya Shillings or in another freely convertible currency, and shall be in the form of a bank guarantee or a bank draft issued by a reputable bank located in Kenya or abroad, in the form provided in the tender documents or another form acceptable to Kenya Electricity Generating Company Limited and valid for at least 30days beyond tender validity

Any tender not secured in accordance with paragraph 14.1 and 14.3 will be rejected by Kenya Electricity Generating Company PLC as non-responsive, pursuant to paragraph 22.

Unsuccessful Tenderer's tender security will be discharged or returned as promptly as possible as but not later than thirty (30) days after the expiration of the period of tender validity prescribed by Kenya Electricity Generating Company Limited.

The successful Tenderer's tender security will be discharged upon the tenderer signing the contract, pursuant to paragraph 30, and furnishing the performance security, pursuant to paragraph 31.

The tender security may be forfeited:

- (a) if a tenderer withdraws its tender during the period of tender validity specified by Kenya Electricity Generating Company Limited on the Tender Form; or

- (b) in the case of a successful tenderer, if the tenderer fails:
 - (i) to sign the contract in accordance with paragraph 30
or
 - (ii) to furnish performance security in accordance with paragraph 31

3.6 Tenders shall remain valid for a period of Ninety (90) days from the date of submission. However in exceptional circumstances, the Employer may request that the Tenderers extend the period of validity for a specified additional period. The request and the Tenderers' responses shall be made in writing.

3.7 The Tenderer shall prepare one original of the documents comprising the tender documents as described in these Instructions to Tenderers.

3.8 The original shall be typed or written in indelible ink and shall be signed by a person or persons duly authorised to sign on behalf of the Tenderer. All pages of the tender where alterations or additions have been made shall be initialed by the person or persons signing the tender.

3.9 Clarification of tenders shall be requested by the tenderer to be received by the procuring entity not later than 7 days prior to the deadline for submission of tenders.

3.10 The procuring entity shall reply to any written clarifications sought by the tenderer within 3 days of receiving the request to enable the tenderer to make timely submission of its tender.

4. Submission of Tenders

4.1 The tender duly filled and sealed in an envelope shall;-

- (a) be addressed to the Employer at the address provided in the invitation to tender;
- [b] bear the name and identification number of the Contract as defined in the invitation to tender; and
- [c] provide a warning not to open before the specified time and date for tender opening.

4.2 Tenders shall be delivered to the Employer at the address specified above not later than the time and date specified in the invitation to tender.

4.3 The tenderer shall not submit any alternative offers unless they are specifically required in the tender documents.

4.4 Only one tender may be submitted by each tenderer. Any tenderer who fails to comply with this requirement will be disqualified.

- 4.5 Any tender received after the deadline for opening tenders will be returned to the tenderer un-opened.
- 4.6 The Employer may extend the deadline for submission of tenders by issuing an amendment in accordance with sub-clause 2.5 in which case all rights and obligations of the Employer and the Tenderers previously subject to the original deadline will then be subject to the new deadline.

5. Tender Opening and Evaluation

- 5.1 The tenders will be opened in the presence of the Tenderers' representatives who choose to attend at the time and in the place specified in the invitation to tender.
- 5.2 The Tenderers' names, the total amount of each tender and such other details as may be considered appropriate, will be announced at the opening by the Procuring Entity. Minutes of the tender opening, including the information disclosed to those present will also be prepared by the Procuring Entity.
- 5.3 Information relating to the examination, clarification, evaluation and comparison of tenders and recommendations for the award of the Contract shall not be disclosed to Tenderers or any other persons not officially concerned with such process until the award to the successful Tenderer has been announced. Any effort by a Tenderer to influence the Employer's officials, processing of tenders or award decisions may result in the rejection of his tender.
- 5.4 Tenders determined to be substantially responsive will be checked for any arithmetic errors. Errors will be corrected as follows:
- (a) Where there is a discrepancy between the amount in figures and the amount in words, the amount in words will prevail; and
 - (b) where there is a discrepancy between the unit rate and the line item total resulting from multiplying the unit rate by the quantity, the unit rate as quoted will prevail, unless in the opinion of the Employer's representative, there is an obvious typographical error, in which case the adjustment will be made to the entry containing that error.
 - (c) In the event of a discrepancy between the tender amount as stated in the Form of Tender and the corrected tender figure in the main summary of the Bill of Quantities/Quotation, the amount as stated in the Form of Tender shall prevail.

- (d) The Error Correction Factor shall be computed by expressing the difference between the tender amount and the corrected tender sum as a percentage of the Corrected Builder's Work (i.e. corrected tender sum less P.C. and Provisional Sums).
- (e) The Error Correction Factor shall be applied to all Builder's Work (as a rebate or addition as the case may be) for the purposes of valuations for Interim Certificates and valuation of variations.
- (f) The amount stated in the tender will be adjusted in accordance with the above procedure for the correction of errors and with concurrence of the Tenderer, shall be considered as binding upon the Tenderer. If the Tenderer does not accept the corrected amount, the tender may be rejected and the Tender Security forfeited.

5.5 The tender evaluation committee shall evaluate the tender within thirty (30) days of the validity period from the date of opening the tender.

5.6 Contract price variations shall not be allowed for contracts not exceeding one year (12 months)

5.7 Where contract price variation is allowed, the valuation shall not exceed 25% of the original contract price.

5.8 Price variation requests shall be processed by the procuring entity within 30 days of receiving the request

5.9 Preference where allowed in the evaluation of tenders shall not exceed 15%

5.10 To assist in the examination, evaluation, and comparison of tenders, the Employer at his discretion, may request [in writing] any Tenderer for clarification of the tender, including breakdowns of unit rates. The request for clarification and the response shall be in writing or by cable, telex or facsimile but no change in the tender price or substance of the tender shall be sought, offered or permitted.

5.11 The Tenderer shall not influence the Employer on any matter relating to his tender from the time of the tender opening to the time the Contract is awarded. Any effort by the Tenderer to influence the Employer or his employees in his decision on tender evaluation, tender comparison or Contract award may result in the rejection of the tender.

6. Award of Contract

6.1 The award of the Contract will be made to the Tenderer who has offered the lowest evaluated tender price.

- 6.2 Notwithstanding the provisions of clause 6.1 above, the Employer reserves the right to accept or reject any tender and to cancel the tendering process and reject all tenders at any time prior to the award of Contract without thereby incurring any liability to the affected Tenderer or Tenderers or any obligation to inform the affected Tenderer or Tenderers of the grounds for the action.
- 6.3 The Tenderer whose tender has been accepted will be notified of the award prior to expiration of the tender validity period in writing. This notification (hereinafter and in all Contract documents called the “Letter of Acceptance”) will state the sum [hereinafter and in all Contract documents called the “Contract Price” which the Employer will pay the Contractor in consideration of the execution, completion, and maintenance of the Works by the Contractor as prescribed by the Contract. The contract shall be formed on the parties signing the contract. At the same time the other tenderers shall be informed that their tenders have not been successful.
- 6.4 The Contract Agreement will incorporate all agreements between the Employer and the successful Tenderer. It will be signed by the Employer and sent to the successful Tenderer, within 30 days following the notification of award. Within 21 days of receipt, the successful Tenderer will sign the Agreement and return it to the Employer.
- 6.5 Within fifteen (15) days after receipt of the Letter of Acceptance, the successful Tenderer shall deliver to the Employer a Performance Security amount stipulated in the Appendix to Conditions of Contract.
- 6.6 The parties to the contract shall have it signed within 30 days from the date of notification of contract award unless there is an administrative review request.
- 6.7 The procuring entity may at any time terminate procurement proceedings before contract award and shall not be liable to any person for the termination.

7. Corrupt and fraudulent practices

- 7.1 The procuring entity requires that the tenderer observes the highest standard of ethics during the procurement process and execution of the contract. A tenderer shall sign a declaration that he has not and will not be involved in corrupt and fraudulent practices.
- 7.2 The procuring entity will reject a tender if it determines that the tenderer recommended for award has engaged in corrupt and fraudulent practices in competing for the contract in question.
- 7.3 Further a tenderer who is found to have indulged in corrupt and fraudulent practices risks being debarred from participating in public procurement in Kenya.

Appendix to Instructions to Tenderers

The following information for procurement of small works shall complement or amend the provisions of the instructions to tenderers.

Wherever there is a conflict between the provisions of the instructions to tenderers and the provisions of the appendix, the provisions of the appendix herein shall prevail over those of the instructions to tenderers

INSTRUCTIONS TO TENDERERS REFERENCE	PARTICULARS OF APPENDIX TO INSTRUCTIONS TO TENDERS
2.1.1	This Invitation for Tender is Reserved for CITIZEN CONTRACTORS. Citizen Contractors are entities in which Kenyan Citizens own at least 51% shares
2.12.2	Tender security of value Ksh200, 000.00 must be furnished in the form of cash/bank guarantee/approved insurance companies/Letter of Credit valid for at least 30 days beyond tender validity.
2.13.1	Tender validity shall be 120 days from tender closing date.
2.15.1	The Tenderer shall prepare two copies of the tender , clearly marking each “ORIGINAL TENDER” and “COPY OF TENDER,” as appropriate. The Tenderer MUST ensure Sequential pagination/serialization of all pages in the tender document, Sec.74.1.i. of the PPADA, 2015.
2.18.1	Tender closing date will be on 4th March 2019 at 10.00 a.m. Tenders will be opened on 4th March 2019 at 10.30 a.m.
EXECUTIVE ORDER NO.2	As per executive order no 2. Effective 1 st July 2018 all Public Procuring Entities shall maintain and continuously update and publicize through the website of the Public procuring Entity ,e-Citizen ,Public Procurement Regulatory Authority platforms, public notice boards and /official Government publications. In compliance to the above the following list shall be a mandatory requirement : <ul style="list-style-type: none"> a. Name of supplier b. Registration details (ID/Registration/Incorporation Number) c. PIN Number d. List of directors, shareholders and beneficial owners(in case of a company) e. Name of proprietor (for sole proprietor and business name) f. Name of partners (for partnerships) g. Business contact information (Telephone and Email Address) h. Postal Address i. Physical address j. Tax compliance status k. Business permit /License number. l. County of operations
2.22.4	The following shall be the evaluation Criteria A) Mandatory Requirements include <ul style="list-style-type: none"> • Copy of certificates of incorporation. • Duly filled Mandatory business questionnaire.

	<ul style="list-style-type: none"> • Valid tender security of Ksh.200,000.00 • Valid copies of current business License, • Valid copies of Tax Compliance Certificate, • Experience in works of a similar nature and size for each of the last five (5) and details of work done. Details of clients who may be contacted for further information on those contracts must be submitted. • Major items of construction equipment to be available on site; these should be given in the prescribed format • CVs showing qualifications and experience of key site management and technical personnel proposed for the Contract; these should be in the prescribed format. (The company will verify the details of the technical personnel) • Realistic Delivery period and a program of works preferably in gant chart. • Registration with NCA minimum category 5 and above (5, 4, 3, 2, 1) for building construction. • Mandatory Site visit attendance <p>Only tenders who meet the preliminary requirements shall be subjected to technical evaluation</p> <p style="text-align: center;">N/B The Executive order shall form part of the mandatory requirements.</p> <p>B) Technical Evaluation Requirements</p> <p>Compliance to Technical Specifications of as outlined in the tender</p> <p>C) Financial Evaluation</p> <ul style="list-style-type: none"> • The Lowest evaluated bidder will be considered for award.
2.27.7	KenGen may at its own discretion conduct due diligence on the eligible bidders to establish their ability to perform the contract

Technical evaluation criteria

	Evaluation Attribute	Weighting	Applicant's	Remarks
1.	Number of years in operation:	30		
	a) 5 years and below	5		
	b) 6-10 years	10		
	c) over 10 years	15		
		15		

2.	<p>Qualified Technical full time Staff from recognized institutions:</p> <p>a) Contract Manager at least Higher National Diploma in building construction related field for 5 years relevant experience</p> <p>b) Site supervisor with at least Diploma in building construction related field for 5 years relevant experience.</p> <p>c) 2 Construction supervisors with at least Certificate in building construction related field for 5 years relevant experience (2.5 points per supervisor)</p> <p>d) Other qualified and experienced technical staff</p> <p>CVs should be presented in the prescribed format. KenGen will verify the formation given.</p>	3		
3.	<p>Machinery & Equipment</p> <p>Ownership of major equipment.</p> <p>Proof of ownership e.g. copies of log books, receipts, and letters of insurance e.t.c. to be provided or a firm commitment for inspection at any time.</p> <ul style="list-style-type: none"> • Transportation of materials - lorries • Workshop Equipment <p>(KenGen may visit the premises to verify information given)</p>	15		
		10		
		10		
		15		

4.	Past completed projects			
	Successfully completed similar (water) projects in the last 5 years whose value is above Kshs 2 million (attach copies of completion certificates)	5		
	a) Below 5 projects	10		
	b) 5 - 10 projects c) 10 - 8 and above	15		
	No marks shall be awarded where completion certificates are not attached. KenGen will verify information given.			
5.	Others	30		
	Evaluation Attribute	Weighting score %	Applicant's Response	Remarks
	i. Insurance cover for equipment (2 point) Public Liability Cover (2 point)	2		
	ii. Availability of Liquid assets and access to lines of credit other financial resources from bidders bankers	3		
	iii. Proof of Financial stability (current ratios of at least 2:1)	3		
	iv. Appointed bankers (2 point) and letter of authority to seek references from appointed bankers (2 point)	2		
	TOTAL	100		

SECTION III

CONDITIONS OF CONTRACT

Table of Clauses

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1. Definitions

1.1 In this Contract, except where context otherwise requires, the following terms shall be interpreted as indicated;

“Bills of Quantities” means the priced and completed Bill of Quantities forming part of the tender [where applicable].

“Schedule of Rates” means the priced Schedule of Rates forming part of the tender [where applicable].

“The Completion Date” means the date of completion of the Works as certified by the Employer’s Representative.

“The Contract” means the agreement entered into by the Employer and the Contractor as recorded in the Agreement Form and signed by the parties.

“The Contractor” refers to the person or corporate body whose tender to carry out the Works has been accepted by the Employer.

“The Contractor’s Tender” is the completed tendering document submitted by the Contractor to the Employer.

“The Contract Price” is the price stated in the Notification of award.

“Days” are calendar days; “Months” are calendar months.

“A Defect” is any part of the Works not completed in accordance with the Contract.

“The Defects Liability Certificate” is the certificate issued by Employer’s Representative upon correction of defects by the Contractor.

“The Defects Liability Period” is the period named in the Appendix to Conditions of Contract and calculated from the Completion Date.

“Drawings” include calculations and other information provided or approved by the Employer’s Representative for the execution of the Contract.

“Employer” means Kenya Electricity Generating Company PLC and is the party who employs the Contractor to carry out the Works.

“Equipment” is the Contractor’s machinery and vehicles brought temporarily to the Site for the execution of the Works.

“Site” means the place or places where the permanent Works are to be carried out including workshops where the same is being prepared.

“Materials” are all supplies, including consumables, used by the Contractor for incorporation in the Works.

“Employer’s Representative” is the person appointed by the Employer and notified to the Contractor for the purpose of supervision of the Works.

“Specification” means the Specification of the Works included in the Contract.

“Start Date” is the date when the Contractor shall commence execution of the Works.

“A Subcontractor” is a person or corporate body who has a Contract with the Contractor to carry out a part of the Work in the Contract, which includes Work on the Site.

“Temporary works” are works designed, constructed, installed, and removed by the Contractor which are needed for construction or installation of the Works.

“A Variation” is an instruction given by the Employer’s Representative which varies the Works.

“The Works” are what the Contract requires the Contractor to construct, install, and turnover to the Employer.

2. Contract Documents

2.1 The following documents shall constitute the Contract documents and shall be interpreted in the following order of priority;

- (1) Contract Agreement,
- (2) Notification of award
- (3) Letter of Acceptance,
- (4) Conditions of Contract
- (5) Technical Specifications
- (6) Drawings,
- (7) Bills of Quantities or Schedule of Rates [whichever is applicable)
- (8) Contractor’s Tender,

(9) Applicable Addenda and Clarifications

3. Employer's Representative's Decisions

3.1 Except where otherwise specifically stated, the Employer's Representative will decide contractual matters between the Employer and the Contractor in the role representing the Employer.

4. Works, Language and Law of Contract

4.1 The Contractor shall construct and install the Works in accordance with the Contract documents. The Works may commence on the Start Date and shall be carried out in accordance with the Program submitted by the Contractor, as updated with the approval of the Employer's Representative, and complete them by the Intended Completion Date.

4.2 The ruling language of the Contract shall be English language and the law governing the Contract shall be the law of the Republic of Kenya.

5. Safety, Temporary works and Discoveries

5.1 The Contractor shall be responsible for design of temporary works and shall obtain approval of third parties to the design of the temporary works where required.

5.2 The Contractor shall be responsible for the safety of all activities on the Site.

5.3 Anything of historical or other interest or significant value unexpectedly discovered on the Site shall be the property of the Employer. The Contractor shall notify the Employer's Representative of such discoveries and carry out the Employer's Representative's instructions for dealing with them.

6 Work Program and Sub-contracting

6.1 Within seven days after Site possession date, the Contractor shall submit to the Employer's Representative for approval a program showing the general methods, arrangements, order and timing for all the activities in the Works.

6.2 The Contractor may sub-contract the Works (but only to a maximum of 25 percent of the Contract Price) with the approval of the Employer's Representative. However, he shall not assign the Contract without the approval of the Employer in writing. Sub-contracting shall not alter the Contractor's obligations

7 The site

7.1 The Employer shall give possession of all parts of the Site to the Contractor

7.2 The Contractor shall allow the Employer's Representative and any other person authorised by the Employer's Representative, access to the Site and to any place where work in connection with the Contract is being carried out or is intended to be carried out.

8 Instructions

8.1 The Contractor shall carry out all instructions of the Employer's Representative which are in accordance with the Contract.

9 Extension of Completion Date

9.1 The Employer's Representative shall extend the Completion Date if an occurrence arises which makes it impossible for completion to be achieved by the Intended Completion Date. The Employer's Representative shall decide whether and by how much to extend the Completion Date.

9.2 For the purposes of this clause, the following occurrences shall be valid for consideration;

Delay by:-

- (a) force majeure, or
- (b) reason of any exceptionally adverse weather conditions, or
- (c) reason of civil commotion, strike or lockout affecting any of the trades employed upon the Works or any of the trades engaged in the preparation, manufacture or transportation of any of the goods or materials required for the Works, or
- (d) reason of the Employer's Representative's instructions issued under these Conditions, or
- (e) reason of the contractor not having received in due time necessary instructions, drawings, details or levels from the Employer's Representative for which he specifically applied in writing on a date which having regard to the date for Completion stated in the appendix to these Conditions or to any extension of time then fixed under this clause was neither unreasonably distant from nor unreasonably close to the date on which it was necessary for him to receive the same, or
- (f) delay on the part of artists, tradesmen or others engaged by the Employer in executing work not forming part of this Contract or

- (g) reason of delay by statutory or other services providers or similar bodies engaged directly by the Employer, or
- (h) reason of opening up for inspection of any Work covered up or of the testing or any of the Work, materials or goods in accordance with these conditions unless the inspection or test showed that the Work, materials or goods were not in accordance with this Contract, or
- (i) reason of delay in appointing a replacement Employer's Representative, or
- (j) reason of delay caused by the late supply of goods or materials or in executing Work for which the Employer or his agents are contractually obliged to supply or to execute as the case may be, or
- (k) delay in receiving possession of or access to the Site.

10 Management Meetings

10.1 A Contract management meeting shall be held regularly and attended by the Employer's Representative and the Contractor. Its business shall be to review the plans for the remaining Work. The Employer's Representative shall record the business of management meetings and provide copies of the record to those attending the meeting and the Employer. The responsibility of the parties for actions to be taken shall be decided by the Employer's Representative either at the management meeting or after the management meeting and stated in writing to all who attend the meeting.

10.2 Communication between parties shall be effective only when in writing.

11 Defects

11.1 The Employer's Representative shall inspect the Contractor's work and notify the Contractor of any defects that are found. Such inspection shall not affect the Contractor's responsibilities. The Employer's Representative may instruct the Contractor to search for a defect and to uncover and test any Work that the Employer's Representative considers may have a defect. Should the defect be found, the cost of uncovering and making good shall be borne by the Contractor. However if there is no defect found, the cost of uncovering and making good shall be treated as a variation and added to the Contract Price

11.2 The Employer's Representative shall give notice to the Contractor of any defects before the end of the Defects Liability Period, which begins

at Completion and is defined in the Appendix to Conditions of

Contract.

11.3 Every time notice of a defect is given, the Contractor shall correct the notified defect within the length of time specified by the Employer's Representative's notice. If the Contractor has not corrected a defect within the time specified in the Employer's Representative's notice, the Employer's Representative will assess the cost of having the defect corrected by other parties and such cost shall be treated as a variation and be deducted from the Contract Price.

12 Bills of Quantities/Schedule of Rates

12.1 The Bills of Quantities/Schedule of Rates shall contain items for the construction, installation, testing and commissioning of the Work to be done by the Contractor. The Contractor will be paid for the quantity of the Work done at the rates in the Bills of Quantities/Schedule of Rates for each item. Items against which no rate is entered by the Tenderer will not be paid for when executed and shall be deemed covered by the rates for other items in the Bills of Quantities/Schedule of Rates.

12.2 Where Bills of Quantities do not form part of the Contract, the Contract Price shall be a lump sum (which shall be deemed to have been based on the rates in the Schedule of Rates forming part of the tender) and shall be subject to re-measurement after each stage.

13 Variations

13.1 The Contractor shall provide the Employer's Representative with a quotation for carrying out the variations when requested to do so. The Employer's Representative shall assess the quotation and shall obtain the necessary authority from the Employer before the variation is ordered.

13.2 If the Work in the variation corresponds with an item description in the Bill of Quantities/Schedule of Rates, the rate in the Bill of Quantities/Schedule of Rates shall be used to calculate the value of the variation. If the nature of the Work in the variation does not correspond with items in the Bill of Quantities/Schedule of Rates, the quotation by the Contractor shall be in the form of new rates for the relevant items of Work.

13.3 If the Contractor's quotation is unreasonable, the Employer's Representative may order the variation and make a change to the Contract Price, which shall be based on the Employer's Representative's own forecast of the effects of the variation on the Contractor's costs.

14 Payment Certificates and Final Account

14.1 The Contractor shall be paid after each of the following stages of Work listed here below (subject to re-measurement by the Employer's Representative of the Work done in each stage before payment is made). In case of lump-sum Contracts, the valuation for each stage shall be based on the quantities so obtained in the re-measurement and the rates in the Schedule of Rates.

- (i) Advance payment 0% (percent of Contract Price, [after Contract execution] to be inserted by the Employer).
- (ii) First stage (40% of work done) 40%
- (iii) Second stage (80% of work done) 80%
- (iv) Third stage (100% of work done) 90%
- (v) After defects liability period .100%

14.2 Upon deciding that Works included in a particular stage are complete, the Contractor shall submit to the Employer's Representative his application for payment. The Employer's Representative shall check, adjust if necessary and certify the amount to be paid to the Contractor within 21 days of receipt of the Contractor's application. The Employer shall pay the Contractor the amounts so certified within 30 days of the date of issue of each Interim Certificate.

14.3 The Contractor shall supply the Employer's Representative with a detailed final account of the total amount that the Contractor considers payable under the Contract before the end of the Defects Liability Period. The Employer's Representative shall issue a Defect Liability Certificate and certify any final payment that is due to the Contractor within 30 days of receiving the Contractor's account if it is correct and complete. If it is not, the Employer's Representative shall issue within 21 days a schedule that states the scope of the corrections or additions that are necessary. If the final account is still unsatisfactory after it has been resubmitted, the Employer's Representative shall decide on the amount payable to the Contractor and issue a Final Payment Certificate. The Employer shall pay the Contractor the amount so certified within 60 days of the issue of the Final Payment Certificate.

14.4 If the period laid down for payment to the Contractor upon each of the Employer's Representative's Certificate by the Employer has been exceeded, the Contractor shall be entitled to claim simple interest calculated pro-rata on the basis of the number of days delayed at the

Central Bank of Kenya's average base lending rate prevailing on the first day the payment becomes overdue. The Contractor will be required to notify the Employer

within 15 days of receipt of delayed payments of his intentions to claim interest.

15. Insurance

15.1 The Contractor shall be responsible for and shall take out appropriate cover against, among other risks, personal injury; loss of or damage to the Works, materials and plant; and loss of or damage to property.

16. Liquidated Damages

16.1 The Contractor shall pay liquidated damages to the Employer at the rate 0.001 per cent of the Contract price per day for each day that the actual Completion Date is later than the Intended Completion Date except in the case of any of the occurrences listed under clause 9.2. The Employer may deduct liquidated damages from payments due to the Contractor. Payment of liquidated damages shall not affect the Contractor's liabilities.

17. Completion and Taking Over

17.1 Upon deciding that the Work is complete the Contractor shall request the Employer's Representative to issue a Certificate of Completion of the Works, upon deciding that the Work is completed.

The Employer shall take over the Site and the Works within seven days of the Employer's Representative issuing a Certificate of Completion.

18. Termination

18.1 The Employer or the Contractor may terminate the Contract if the other party causes a fundamental breach of the Contract. These fundamental breaches of Contract shall include, but shall not be limited to, the following;

- (a) the Contractor stops Work for 30 days continuously without reasonable cause or authority from the Employer's Representative;
- (b) the Contractor is declared bankrupt or goes into liquidation other than for a reconstruction or amalgamation;
- (c) a payment certified by the Employer's Representative is not paid by the Employer to the Contractor within 30 days after the expiry of the payment periods stated in sub clauses 14.2 and 14.3 hereinabove.

- (d) the Employer's Representative gives notice that failure to correct a particular defect is a fundamental breach of Contract and the Contractor fails to correct it within a reasonable period of time.

18.2 If the Contract is terminated, the Contractor shall stop Work immediately, and leave the Site as soon as reasonably possible. The Employer's Representative shall immediately thereafter arrange for a meeting for the purpose of taking record of the Works executed and materials, goods, equipment and temporary buildings on Site.

19. Payment Upon Termination

19.1 The Employer may employ and pay other persons to carry out and complete the Works and to rectify any defects and may enter upon the Works and use all materials on Site, plant, equipment and temporary works.

19.2 The Contractor shall, during the execution or after the completion of the Works under this clause, remove from the Site as and when required within such reasonable time as the Employer's Representative may in writing specify any temporary buildings, plant, machinery, appliances, goods or materials belonging to him, and in default thereof, the Employer may (without being responsible for any loss or damage) remove and sell any such property of the Contractor, holding the proceeds less all costs incurred to the credit of the Contractor.

19.3 Until after completion of the Works under this clause, the Employer shall not be bound by any other provision of this Contract to make any payment to the Contractor, but upon such completion as aforesaid and the verification within a reasonable time of the accounts therefore the Employer's Representative shall certify the amount of expenses properly incurred by the Employer and, if such amount added to the money paid to the Contractor before such determination exceeds the total amount which would have been payable on due completion in accordance with this Contract, the difference shall be a debt payable to the Employer by the Contractor; and if the said amount added to the said money be less than the said total amount, the difference shall be a debt payable by the Employer to the Contractor.

20. Corrupt Gifts and Payments of Commission

20.1 The Contractor shall not;

- (a) Offer or give or agree to give to any person in the service of the Employer any gifts or consideration of any kind as an inducement or reward for doing or forbearing to do or for having done or forborne to do any act in relation to the obtaining or execution of this or any other contract with the Employer or for showing or forbearing to show favour or dis-favour to any person in relation

to this or any other contract with the Employer.

- (b) Any breach of this Condition by the Contractor or by anyone employed by him or acting on his behalf (whether with or without the knowledge of the Contractor) shall be an offence under the Laws of Kenya.

21. Settlement of Disputes

21.1 Any dispute arising out of the Contract which cannot be amicably settled between the parties shall be referred by either party to the arbitration and final decision of a person to be agreed between the parties. Failing agreement to concur in the appointment of an Arbitrator, the Arbitrator shall be appointed by the chairman of the Chartered Institute of Arbitrators, Kenya branch, on the request of the applying party.

22 Taxes

22.1.1 "Taxes" means all present and future taxes, levies, duties, charges, assessments, deductions or withholdings whatsoever, including any interest thereon, and any penalties and fines with respect thereto, wherever imposed, levied, collected, or withheld pursuant to any regulation having the force of law and "Taxation" shall be construed accordingly.

22.1.2 Local Taxation

Nothing in the Contract shall relieve the Contractor and/or his Sub-Contractors from their responsibility to pay any taxes, statutory contributions and levies that may be levied on them in Kenya in respect of the Contract. The Contract Price shall include all applicable taxes and shall not be adjusted for any of these taxes.

22.1.3 The Contractor shall be deemed to be familiar with the tax laws in the Employer's Country and satisfied themselves with the requirements for all taxes, statutory contributions and duties to which they may be subjected during the term of the Contract.

22.1.4 In instances where discussions are held between the Employer and the Contractor regarding tax matters, this shall not be deemed to constitute competent advice and hence does not absolve the Contractor of their responsibility in relation to due diligence on the tax issue as per 3.21.2 above.

Tax Deduction

22.1.5 If the Employer is required to make a tax deduction by Law, then the deduction shall be made from payments due to the Contractor and paid directly to the Kenya Revenue Authority. The Employer shall upon remitting the tax to Kenya Revenue Authority furnish the Contractor with the relevant tax deduction certificates.

22.1.6 Where the Contractor is paid directly by the Financiers and the Employer is not able to deduct tax, then the Contractor will be required to pay the tax deduction to Kenya Revenue Authority in the name of the Employer and furnish the Employer with an original receipt thereof as evidence of such payment. In absence of the said evidence, the Employer will not process any subsequent payments to the Contractor.

Tax Indemnity

22.1.7 The Contractor shall indemnify and hold the Employer harmless from and against any and all liabilities, which the Employer may incur for any reason of failure by the Contractor to comply with any tax laws arising from the execution of the Contract whether during the term of the Contract or after its expiry.

22.1.8 The Contractor warrants to pay the Employer (within fourteen (14) days of demand by the Employer), an amount equal to the loss, liability or cost which the Employer determines has been (directly or indirectly) suffered by the Employer for or on account of the Contractor's Tax liability arising from the Contract.

22.1.9 Where the amount in 3.21.8 above remains unpaid after the end of the fourteen (14) days moratorium, the Employer shall be entitled to compensation for financing charges.

APPENDIX TO CONDITIONS OF CONTRACT

THE EMPLOYER IS

Name: KENYA ELECTRICITY GENERATING COMPANY PLC

Address: _____

Name of Employer's Representative: _____

Title: _____

Telephone: _____

The name (and identification number) of the Contract is KGN-KIP-01-2019

The Works consist of: construction and installation of water recovery system including water storage tanks, water lines, pumps and testing and commissioning.

The commencement Date shall be agreed upon after the signing of contract.

The contract duration shall be 180 working days.

The Site is located at KIPEVU III POWER STATION and is defined in drawings nos.

The Defects Liability Period is 180 days.

Amount of Performance Security is **10%** of the contract sum

Within fifteen (15) days of receipt of the notification of Contract award, the successful tenderer shall furnish to Kenya Electricity Generating Company Limited the performance security in the amount specified in Special Conditions of Contract.

The proceeds of the performance security shall be payable to Kenya Electricity Generating Company Limited as compensation for any loss resulting from the Tenderer's failure to complete its obligations under the Contract.

The performance security shall be denominated in the currency of the Contract, or in a freely convertible currency acceptable to Kenya Electricity Generating Company Limited and shall be in the form of a bank guarantee or an irrevocable letter of credit issued by a reputable bank located in Kenya or abroad, acceptable to Kenya Electricity Generating Company Limited, in the form provided in the tender documents.

The performance security will be discharged by Kenya Electricity Generating Company Limited and returned to the Candidate not later than thirty (30) days following the date of completion of the Tenderer's performance obligations under the Contract, including any warranty obligations, under the Contract.

3.2 – Specify the Employers Representative

10.3 - Specify how often Management meetings will be held

14.5 – Define the terms of payment and advance payment if applicable
Payments shall be made upon certification of measured work.

SECTION IV

SPECIFICATIONS, DRAWINGS AND BILLS OF QUANTITIES/SCHEDULE OF RATES

I.SPECIFICATIONS

II. DRAWINGS

III.BILL OF QUANTITIES/SCHEDULE OF RATES

SCHEDULE O1
PRELIMINARIES

REF	DESCRIPTION	UNITS	QTY	AMOUNT	TOTAL
200	PRELIMINARIES				
201	Provide a prime cost sum for mobilization and demobilization from site.	item	1		
202	Allow a provisional sum to be expended at the discretion and approval of Engineer to cover for contingencies.	item	1	500,000.00	
203	Allow for a % rate to cover for overheads and profits.	%		500,000.00	
204	Allow for a provisional sum for preparation of detailed 'as built standard drawings' for the entire system and submitted in three (3) copies (all white, A2 paper size) within 1 month of completion of the project as certified by Project Manager.	item	1		
205	<i>Carried to collection</i>				

300	SUMMARY				
301	Total carried over from collections	205			
302	Total b/f				
303	Add 16% VAT				
303	TENDER TOTAL				

**SCHEDULE O2
BILLS OF QUANTITIES FOR CIVIL WORKS**

REF	DESCRIPTION	UNITS	QTY	AMOUNT	TOTAL
100	INSTRUCTIONS				
101	The job entails demolition of existing foundation for the tank, reconstruction of concrete water tank, construction of Pump house and plumbing works.				
200	DEMOLITIONS OF EXISTING FOUNDATION				
201	Demolish existing constructed foundation, hip and dispose debris as directed by Civil Engineer	cm	32		
202	Clear site of grass and other vegetations, hip and dispose at designated area.	sm	75		
203	<i>Carried to collection</i>				
300	EXCAVATION				
301	Excavate from stripped level, and not exceeding 1.5m deep for tank foundation.	cm	32		
302	Excavate for pad foundation for pipe support	cm	4		
303	<i>Carried to collection</i>				
400	CONCRETE WORKS				
401	Prepare and cast in situ, 50mm thick blinding to tank foundation, concrete C15/18	sm	35		
402	Ditto 401 to pipe support foundations,	sm	5		
403	Prepare and cast in situ, 600mm thick tank foundation slab, vibrated reinforced concrete C25/18 @ 50 kg/m ³ (reinforcement details refer to structural drawing)	cm	25		
404	Ditto 403 to pipe support foundations,	cm	3		
405	Supply and install cast in concrete, PVC water bar, 200mm x15 mm, flexible plastic strip at the corners and joints of concrete tanks	lm	50		
406	Ditto 405 to oily-water interceptor	lm	30		

407	Prepare and cast in situ, 200mm thick concrete walling to water tank, reinforced concrete class C25/18 @ 60kg/m ³ well vibrated and finished.	cm	20		
408	Prepare and cast in situ, 150mm thick reinforced concrete to tank cover, vibrated concrete class C25/18 @ 40kg/m ³ .	cm	6		
409	Prepare and apply waterproof cement render to water tank internally, 25mm thick mix ratio 1:3, finished smoothly in steel trowel.	sm	150		
410	Ditto 410 for oily-water interceptor	sm	75		
411	Carried to collection				
500	FORM WORK TO CONCRETE WORKS				
501	Formwork to sides of tank walling, marine board supported in either steel support or timber, soft finish.	sm	200		
502	Ditto 502 for soffit of tank cover and sides	sm	50		
503	Carried to collection				
600	PUMP HOUSE CONSTRUCTION				
601	Construct solid wall, local coral blocks, 225mm thick laid in cement mortar 1:3, hooped iron on alternate 3 courses, keyed and well finished externally.	sm	25		
602	Construct ventilated wall, precast concrete rectangular angled vents in cement mortar 1:3, hooped iron on alternate 3 courses and well finished.	sm	25		
603	Construct formwork to sides of beam, 300mm x 200mm, prepare and cast in situ reinforced concrete class 25/18 including 4Y12 bars and Y8 links to beam.	cm	2		
604	Supply and install non-corrosive wire gauze, including aluminum framing internally to ventilated wall.	sm	25		
605	Construct pitched roofing support structure in well-seasoned and treated timber purlins and rafters, average 3.8 x 3.6 m, inclusive is 28 Gauge resin coated box file roofing sheets, fixed in cap nails and rubber.	sm	16		

606	Plaster solid walls internally to cement mortar 1:3, smooth steel trowel finish.	sm	25		
607	Ditto 605 to foundation walling externally.	sm	15		
608	Cement screed (quarry chips, 6mm), 35mm thick raked finished.	sm	12		
609	<i>Carried to collection</i>				

700	SUMMARY				
701	Total carried over from collections		203		
702			303		
703			411		
704			503		
705			609		
706	Total b/f				
707	Add 16% VAT				
708	TENDER TOTAL				

**SCHEDULE O3
BILLS OF QUANTITIES FOR PLUMBING WORKS**

REF	DESCRIPTION	UNITS	QTY	AMOUNT	TOTAL
100	INSTRUCTIONS				
101	The job entails supply and installation of plumbing works, inclusive is connections and all other necessary works required. All pipes and fixtures must be manufactured conforming to British Standards BS:1387-1995/IS-1239 (pt-I) 1990, or any other that is internationally recognized. certificates of the same shall be presented to client before installation.				
200	PLUMBING WORKS				
	Supply and install Galvanized Iron pipes for conveying treated water inclusive is connections, bends, fasteners and all other required fixtures, unless specified separately average sizes:- Note: all connections shall be of socket welding flange type connections in conformance to BS 1560-3.1:1989				
201	100mm diameter pipe connecting from RO to storage tank.	lm	30		
202	75mm diameter pipe connecting from storage tanks to the pump.	lm	10		
203	75mm diameter pipe connecting pump to the KERO tanks.	lm	1,500		
204	75mm diameter pipe connecting the KERO tanks to Buffer tank	lm	700		
205	75mm diameter pipe connecting pump to existing utility supply.	lm	30		
206	<i>Carried to collection</i>				
300	VALVES & OTHER PLUMBING ACCESSORIES				
	Supply and install cast iron gate valves manufactured to conform to BS 5163-1:2004 for				

	water works average sizes:-				
301	100mm diameter GV installed to tank inlet from RO	No.	3		
302	75mm diameter GV installed at outlets from storage tank.	No.	3		
303	75mm diameter NRV installed on delivery pipe after pump.	No.	1		
304	75mm diameter NRV installed on delivery pipes to utilities and KERO tanks.	No.	2		
305	75mm diameter GV installed on delivery pipe to Buffer tanks.	No.	2		
306	100mm diameter GV installed on delivery pipe from Raw Water pipe to utilities.	No.	1		
307	75mm diameter Y-type strainer, maximum operating pressure 20Bars, 500 microns perforated 304 stainless steel mesh in cast steel body.	No.	2		
	Outdoor steel cased turbine type flow meters: max flowrate of 20 m ³ /hr, cold low saline water, internationally approved standards average sizes:-				
308	100mm diameter installed on delivery pipe to storage tanks.	No.	1		
309	75mm diameter FM installed on delivery line to KERO tank.	No.	1		
310	75mm diameter FM installed on delivery line to utilities.	No.	1		
311	75mm diameter FM installed on delivery line to Buffer tank.	No.	1		
312	<i>Carried to collection</i>				

400	SUMMARY		
401	<i>Total carried over from collections</i>	206	
402		312	
403	Total b/f		
404	Add 16% VAT		
405	TENDER TOTAL		

SCHEDULE O4
BILLS OF QUANTITIES FOR PUMP

REF	DESCRIPTION	UNITS	QTY	AMOUNT	TOTAL
100	INSTRUCTIONS				
101	The job entails supply, installation, testing and commissioning of the pump. The Pump shall be sourced from Internationally recognized manufacturer approved by the Client Engineers.				
200	PUMP & ANCILLARIES				
201	Supply, install and commission the following purpose: VFD, BEE approved 5 star rated energy efficiency pump: hydraulic height 100m, min flowrate 20 m ³ /s, max power 5kW from Grundfos manufacturer or any other quality approved by client.	No.	2		
203	Supply and install electrical connection to Pump house distribution panel as 5 core x 4mm ² armored cable for main power supply inclusive is all works related.	m	100		
204	Supply and install 3 core x 2.5mm ² wiring to lighting points, including lighting points (3); internal (1) security lighting (2), lighting fixtures 1 way 3 Gang metal cased switches, metal cased double sockets (2), of approved manufacturer. (all conduiting shall be recessed in wall)	Item			
205	Supply and install electricity distribution panel, average size 450mm x 450mm.	No.	1		
206	Supply and install MCB	No.	1		
207	<i>Carried to collection</i>				

300	SUMMARY		
301	Total carried over from collections	207	
302	Total b/f		
303	Add 16% VAT		
303	TENDER TOTAL		

SCHEDULE O5
OILY-WATER INTERCEPTOR

REF	DESCRIPTION	UNITS	QTY	AMOUNT	TOTAL
100	INSTRUCTIONS				
101					
200	EXCAVATIONS				
201	Excavate from stripped level, interceptor pit, up to 1.5m and not exceeding 1.5m, hip spoil and cart away for disposal as directed.	cm	15		
202	Excavate from 1.5m level, interceptor pit, up to 1.5m and not exceeding 3m, hip spoil and cart away for disposal as directed.	cm	15		
203	Excavate from stripped level, interceptor pit, up to 1.0m and not exceeding 4.5m, hip spoil and cart away for disposal as directed.	cm	10		
204	Excavate trenches for drainage, from stripped level not exceeding 1.5m up to 1m on either side of interceptor for installation of drainage pipes, hip spoil and cart away for disposal as directed.	cm	5		
205	<i>Carried to collection</i>				
300	CONCRETE WORKS				
301	Prepare and cast in situ, 50mm thick blinding to tank foundation, concrete C15/18	sm	10		
302	Prepare and cast in situ, 200mm thick tank foundation slab, vibrated reinforced concrete C25/18 @ 50kg/m ³ (reinforcement details refer to structural drawing)	cm	3		
303	Prepare and cast in situ, 200mm thick concrete walling to interceptor tank, reinforced concrete class C25/18 @ 60kg/m ³ well vibrated and finished.	cm	16		
304	Prepare and cast in situ, 150mm thick concrete cover to interceptor tank, reinforced concrete class C25/18 @ 60kg/m ³ well vibrated and finished.	cm	2		
305	<i>Carried to collection</i>				
400	FORMWORK				

401	Formwork to sides of tank walling, marine board supported in either steel support or timber, soft finish.	sm	150		
402	<i>Carried to collection</i>				
500 PLUMBING					
501	Supply and install 250mm diameter HDP pipe from storm drain to delivery into interceptor chamber 01, to chamber 03 and to drainage including all accessories and fixtures.	m	20		
502	Supply and install durable heavy duty inspection chamber covers, wrought iron type size at least 450mm x 600mm.	No.	3		
503	<i>Carried to collection</i>				

300 SUMMARY					
301	Total carried over from collections		205		
302			305		
303			402		
304			503		
305	<i>Total b/f</i>				
306	Add 16% VAT				
307	TOTAL				

400 GRAND SUMMARY					
401	<i>Totals b/f.</i>		SCHEDULE 01		
402			SCHEDULE 02		
403			SCHEDULE 02		
404			SCHEDULE 04		
405			SCHEDULE 05		
406	TENDER TOTAL				

SECTION V STANDARD
FORMS

- a. Form of Tender
- b. Contract Form
- c. Form of Tender Security
- d. Performance Bank Guarantee
- e. Bank Guarantee for Advance Payment
- f. Confidential Business Questionnaire
- g. Site visit certificate

FORM OF TENDER

TO: _____ [Name of Employer) _____ [Date]
_____ [Name of Contract]

Dear Sir,

1. In accordance with the Conditions of Contract, Specifications, Drawings and Bills of Quantities/Schedule of Rates for the execution of the above named Works, we, the undersigned offer to construct, install and complete such Works and remedy any defects therein for the sum of Kshs. _____ [Amount in figures] Kenya Shillings _____ [Amount in words]
2. We undertake, if our tender is accepted, to commence the Works as soon as is reasonably possible after the receipt of the Employer's Representative's notice to commence, and to complete the whole of the Works comprised in the Contract within the time stated in the Appendix to Conditions of Contract.
3. We agree to abide by this tender until _____ [Insert date], and it shall remain binding upon us and may be accepted at any time before that date.
4. Unless and until a formal Agreement is prepared and executed this tender together with your written acceptance thereof, shall constitute a binding Contract between us.
5. We understand that you are not bound to accept the lowest or any tender you may receive.

Dated this _____ day of _____ 20_____

Signature _____ in the capacity of _____

duly authorised to sign on behalf of

Name of bidder: _____

[Address of Tenderer] _____

Witness; Name _____ Signature _____

Note: In accordance with Clause 82 of the Public Procurement and Asset Disposal Act 2015
“The tender sum as submitted and read out during the tender opening shall be absolute and final and shall not be the subject of correction, adjustment or amendment in any way by any person or entity.

CONTRACT FORM

THIS AGREEMENT, made the _____ day of _____ 20 _____

between _____ of [or whose registered
office is situated at] _____
(hereinafter called “the Employer”) of the one part AND
_____ of [or whose registered
office is situated at] _____
(hereinafter called “the Contractor”) of the other part.

WHEREAS THE Employer is desirous that the Contractor executes

_____ (name and identification number of Contract) (hereinafter called “the Works”) located at [Place/location of the Works] and the Employer has accepted the tender submitted by the Contractor for the execution and completion of such Works and the remedying of any defects therein for the Contract Price of Kshs _____ [Amount in figures], Kenya Shillings [Amount in words].

NOW THIS AGREEMENT WITNESSETH as follows:

1. In this Agreement, words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract hereinafter referred to.
2. The following documents shall be deemed to form and shall be read and construed as part of this Agreement i.e.
 - (i) Letter of Acceptance
 - (ii) Form of Tender
 - (iii) Conditions of Contract
 - (iv) Appendix to Conditions of Contract
 - (v) Specifications
 - (vi) Drawings
 - (vii) Priced Bills of Quantities/Priced Schedule of Rates [whichever is applicable]
3. In consideration of the payments to be made by the Employer to the Contractor as hereinafter mentioned, the Contractor hereby covenants with the Employer to execute and complete the Works and remedy any defects therein in conformity in all respects with the provisions of the Contract.
4. The Employer hereby covenants to pay the Contractor in consideration of the execution and

completion of the Works and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

IN WITNESS whereof the parties thereto have caused this Agreement to be executed the day and year first before written.

The common Seal of _____

Was hereunto affixed in the presence of _____

Signed Sealed, and Delivered by the said _____

Binding Signature of Employer _____

Binding Signature of Contractor _____

In the presence of (i) Name _____

Address _____

Signature _____

[ii] Name _____

Address _____

Signature _____

FORM OF TENDER SECURITY

(On bank letterhead)

WHEREAS(hereinafter called “the Tenderer”) has submitted his tender dated for the construction of (name of Contract)

KNOW ALL PEOPLE by these presents that WE having our registered office at(hereinafter called “the Bank”), are bound unto(hereinafter called “the Employer”) in the sum of Kshs..... for which payment well and truly to be made to the said Employer, the Bank binds itself, its successors and assigns by these presents sealed with the Common Seal of the said Bank this Day of20.....

THE CONDITIONS of this obligation are:

- 1. If after tender opening the tenderer withdraws his tender during the period of tender validity specified in the instructions to tenderers Or
2. If the tenderer, having been notified of the acceptance of his tender by the Employer during the period of tender validity:
(a) fails or refuses to execute the form of Agreement in accordance with the Instructions to Tenderers, if required; or
(b) fails or refuses to furnish the Performance Security, in accordance with the Instructions to Tenderers;

We undertake to pay to the Employer up to the above amount upon receipt of his first written demand, without the Employer having to substantiate his demand, provided that in his demand the Employer will note that the amount claimed by him is due to him, owing to the occurrence of one or both of the two conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to and including thirty (30) days after the period of tender validity, and any demand in respect thereof should reach the Bank not later than the said date.

[date]

[signature of the Bank]

[witness]

[seal]

PERFORMANCE BANK GUARANTEE

(On bank letterhead)

To: _____(Name of Employer) _____(Date)
S(Address of Employer)

Dear Sir,

WHEREAS _____(hereinafter called “the Contractor”) has undertaken, in pursuance of Contract No. _____ dated _____ to execute _____ (hereinafter called “the Works”);

AND WHEREAS it has been stipulated by you in the said Contract that the Contractor shall furnish you with a Bank Guarantee by a recognised bank for the sum specified therein as security for compliance with his obligations in accordance with the Contract;

AND WHEREAS we have agreed to give the Contractor such a Bank Guarantee: NOW THEREFORE we hereby affirm that we are the Guarantor and responsible to you, on behalf of the Contractor, up to a total of Kshs. _____ (amount of Guarantee in figures) Kenya Shillings _____ (amount of Guarantee in words), and we undertake to pay you, upon your first written demand and without civil or argument, any sum or sums within the limits of Kenya Shillings _____ (amount of Guarantee in words) as

aforsaid without your needing to prove or to show grounds or reasons for your demand for the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the Contractor before presenting us with the demand.

We further agree that no change, addition or other modification of the terms of the Contract or of the Works to be performed thereunder or of any of the Contract documents which may be made between you and the Contractor shall in any way release us from any liability under this Guarantee, and we hereby waive notice of any change, addition, or modification.

This guarantee shall be valid until the date of issue of the Certificate of Completion.

SIGNATURE AND SEAL OF THE GUARANTOR _____

Name of Bank _____

Address _____

Date _____

(Amend accordingly if provided by Insurance Company)

BANK GUARANTEE FOR ADVANCE PAYMENT

(On bank letterhead)

To: _____ [name of Employer] _____ (Date)
_____ [address of Employer]

Gentlemen,

Ref: _____ [name of Contract]

In accordance with the provisions of the Conditions of Contract of the above- mentioned Contract, We, _____ [name and Address of Contractor] (hereinafter called "the Contractor") shall deposit with

_____ [name of Employer] a bank guarantee to guarantee his proper and faithful performance under the said Contract in an amount of Kshs. [amount of Guarantee in figures] Kenya Shillings _____ [amount of Guarantee in words].

We, _____ [bank or financial institution], as instructed by the Contractor, agree unconditionally and irrevocably to guarantee as primary obligator and not as Surety merely, the payment to

_____ [name of Employer] on his first demand without whatsoever right of objection on our part and without his first claim to the Contractor, in the amount not exceeding Kshs _____ [amount of Guarantee in figures] Kenya Shillings

_____ [amount of Guarantee in words], such amount to be reduced periodically by the amounts recovered by you from the proceeds of the Contract.

We further agree that no change or addition to or other modification of the terms of the Contract or of the Works to be performed thereunder or of any of the Contract documents which may be made between _____ [name of Employer] and the Contractor, shall in any way release us from any liability under this guarantee, and we hereby waive notice of any such change, addition or modification.

No drawing may be made by you under this guarantee until we have received notice in writing from you that an advance payment of the amount listed above has been paid to the Contractor pursuant to the Contract.

This guarantee shall remain valid and in full effect from the date of the advance payment under the Contract until

_____ (name of Employer) receives full payment of the same amount from the Contract.

Yours faithfully,

Signature and Seal _____

Name of the Bank or financial institution _____

Address _____

Date _____

Witness: Name: _____

Address: _____

Signature: _____

Date: _____

MANDATORY CONFIDENTIAL BUSINESS QUESTIONNAIRE

(Must be filled by all applicants or Tenderers' who choose to participate in this tender)

Name of Applicant(s).....

You are requested to give the particulars in Part 1 and either Part 2 (a), 2 (b) or 2 (c), whichever applies to your type of business. Part 2 (d) to part 2 (i / j) must be filled. You are advised that giving wrong or false information on this Form will lead to automatic disqualification of your tender or termination of your contract or debarment of your firm at your cost.

Part 1 – General

Business Name:.....Certificate of Incorporation /
Registration No.Location of business premises:
CountryPhysical address
TownBuilding.....
Floor.....Plot No.
Street / RoadPostal Address
Postal / Country Code.....Telephone No's.....
Fax No's.E-mail address
Website
Contact Person (*Full Names*) Direct / Mobile No's.....
Title Power of Attorney (**Yes / No**)
If **yes**, attach written document.
Nature of Business (*Indicate whether manufacturer, distributor, etc*)
.....

(Applicable to Local suppliers only)

Local Authority Trading License No. Expiry Date
KRA PIN No.....
Value of the largest single assignment you have undertaken to date (**US D/KShs**)
.....
Was this successfully undertaken? **Yes / No**.(If **Yes**, attach reference)
Name (s) of your banker (s)
.....
Branches Tel. No's.

Part 2 (a) – Sole Proprietor (if applicable)

Full names
Nationality..... Country of Origin.....
.....
Company Profile (*Attach brochures or annual reports in case of public company*)

Part 2 (b) – Partnerships (if applicable)

Give details of partners as follows:

Full Names Nationality Citizenship Details Shares

- 1.
- 2.

Company Profile

Part 2 (c) – Registered Company (if applicable - as per the CR12 form)

Private or public
Company Profile (*Attach brochures or annual reports in case of public companies*)

State the nominal and issued capital of the Company

Nominal KShs

Issued KShs

List of top ten (10) shareholders and distribution of shareholding in the company. Give details of all directors as follows:-

Full Names Nationality Citizenship Details Shares

- 1.....
- 2.....

Part 2 (d) – Debarment

I/We declare that I/We have not been debarred from any procurement process and shall not engage in any fraudulent, corrupt, coercive and obstructive acts with regard to this or any other tender by the KENGEN and any other public or private institutions.

Full Names

Signature

Dated this.....day of2018.

In the capacity of

Duly authorized to sign Tender for and on behalf of

Part 2 (e) – Bankruptcy / Insolvency / receivership.

I/We declare that I/We have not been declared bankrupt or insolvent by the competent Authorities in Kenya and neither are we under receivership:

Full Names

Signature

Dated this.....day of2018.

In the capacity of

Duly authorized to sign Tender for and on behalf of

Part 2 (f) – Criminal Offence

I/We, (Name (s) of Director (s)):-

a)

b)

Have not been convicted of any criminal offence relating to professional conduct or the making of false statements or misrepresentations as to its qualifications to enter into a procurement contract within a period of three (3) years preceding the commencement of procurement proceedings.

Signed

For and on behalf of M/s

.....
In the capacity of

Dated this.....day of2018.

Suppliers' / Company's Official Rubber Stamp

Part 2 (g) – Conflict of Interest

I/We, the undersigned state that I / We have no conflict of interest in relation to this procurement:

a)

b)

For and on behalf of M/s

.....
In the capacity of

Dated this.....day of2018

Suppliers' / Company's Official Rubber Stamp

.....

Part 2 (h) – Interest in the Firm:

Is there any person/persons in KENGEN or any other public institution who has interest in the Firm?

Yes/No (Delete as necessary)

Institution.....

.....
(Title) (Signature) (Date)

Part 2(i) – Experience: NOTE: THIS SECTION IS MANDATORY ONLY IF IT FORMS PART OF TECHNICAL EVALUATION. IT'S ALSO NOT NECESSARY FOR ALREADY PRE-QUALIFIED OR DIRECT PROCUREMENT FIRMS. ITS ALSO NOT APPLICABLE FOR AGPO FIRMS TENDERS.

Please list here below similar projects accomplished or companies / clients you have supplied with similar items or materials in **the years prescribed.**

	Company Name	Country	Contract/Order No.	Value	Contact person (Full Names)	E-mail address	Cell phone No.
1							
2							

Part 2 (i or j) – Bank account details:

AGPO firms must provide evidence from their bank that the account to which KenGen shall make payment has a youth or a woman or a PWD listed in the **CR12 form/partnership deed/sole proprietor certificate** as a MANDATORY signatory of that account,- **Sec.157 (11) of PPADA:**

Account No:.....Name of the person(s) in the CR12 form OR in the partnership deed OR in the sole proprietor certificate...../.....

ID No(s):...../.....Signature and stamp of the authorized Banker Representative.....Date.....

Part 2(j or k) – Declaration

I / We, the undersigned state and declare that the above information is correct and that I / We give KENGEN authority to seek any other references concerning my / our company from whatever sources deemed relevant, e.g. Office of the Registrar of Companies, Bankers, etc.

Full names

.....

Signature.....

For and on behalf of M/s

.....

In the capacity of

.....

Dated thisday of2018.

Suppliers' / Company's Official Rubber Stamp

.....