



**KENYA ELECTRICITY GENERATING COMPANY PLC**

**KGN-GDD-096-2018**

**TENDER FOR SUPPLY OF WORKSHOP TOOLS & EQUIPMENT  
FOR GEOTHERMAL DEVELOPMENT DIVISION**

***(Reserved to Enterprises Owned by Persons Living with Disability)***

**Kenya Electricity Generating Company PLC  
Stima Plaza Phase III, Kolobot Road, Parklands  
P.O. BOX 47936-00100  
NAIROBI.**

**Website: [www.kengen.co.ke](http://www.kengen.co.ke)**

**October, 2018**

## TABLE OF CONTENTS

	PAGE
SECTION I	INVITATION TO TENDER..... 3
SECTION II	INSTRUCTIONS TO TENDERERS..... 4
	Appendix to Instructions to Tenderers ..... 19
SECTION III	GENERAL CONDITIONS OF CONTRACT..... 21
SECTION IV	SPECIAL CONDITIONS OF CONTRACT..... 29
SECTION V	TECHNICAL SPECIFICATIONS..... 31
SECTION VII	PRICE SCHEDULE FOR GOODS..... 41
SECTION VIII	STANDARD FORMS..... 56

## **SECTION I: INVITATION TO TENDER**

The Company invites sealed tenders from **PERSONS LIVING WITH DISABILITY** for the **Tender for Supply of Workshop Tools and Equipment** whose specifications are detailed in the Tender Document.

Interested eligible candidates may obtain further information during official working hours starting at the date of advert at the office of:

Supply Chain Director

Tel: (254) (020) 3666000

Email: [tenders@kengen.co.ke](mailto:tenders@kengen.co.ke); cc [WNyangweso@kengen.co.ke](mailto:WNyangweso@kengen.co.ke);

You may obtain further information from the office of the **Supply Chain Director**, Tel: (254) (020) 3666230. Email: [tenders@kengen.co.ke](mailto:tenders@kengen.co.ke);

Tender documents detailing the requirements may be obtained from the KenGen e- Procurement Portal found on KenGen's website ([www.kengen.co.ke](http://www.kengen.co.ke))

Tenders must be submitted online on or before **21<sup>st</sup> November 2018 at 2.00PM**

Tenders will be opened **online** on: **21<sup>st</sup> November 2018 at 2.30PM** in the presence of tenderers' representative who choose to attend at the KenGen Pension Plaza 2, Tender Opening Room, Ground Floor.

*KenGen adheres to high standards of integrity in its business operations.*

*Report any unethical behavior immediately to any of the provided anonymous hotline service.*

1) *Call Toll Free: 0800722626;*

2) *Free-Fax: 00800 007788;*

3) *Email: [kengen@tip-offs.com](mailto:kengen@tip-offs.com)*

4) *Website: [www.tip-offs.com](http://www.tip-offs.com)*

Bidders are advised from time to time to be checking the website and E- Procurement portal for any uploaded further information on this tender.

**SUPPLY CHAIN DIRECTOR**

## **SECTION II:**

### **INSTRUCTIONS TO TENDERERS**

#### **2.1 Eligible Tenderers**

- 2.1.1 This Invitation for Tenders is open to all tenderers eligible as described in the Invitation to Tender. Successful tenderers shall complete the supply of goods by the intended completion date specified in the Schedule of Requirements (Section VI).
- 2.1.2 The procuring entity's employees, committee members, board members and their relative (spouse and children) are not eligible to participate in the tender.
- 2.1.3 Tenderers shall provide the qualification information statement that the tenderer (including all members of a joint venture and subcontractors) is not associated, or have been associated in the past, directly or indirectly, with a firm or any of its affiliates which have been engaged by the Procuring entity to provide consulting services for the preparation of the design, specifications, and other documents to be used for the procurement of the goods under this Invitation for tenders.
- 2.1.4 Tenderers shall not be under a declaration of ineligibility for corrupt and fraudulent practices.

#### **2.2 Eligible Goods**

- 2.2.1 All goods to be supplied under the contract shall have their origin in eligible source countries.
- 2.2.2 For purposes of this clause, "origin" means the place where the goods are mined, grown, or produced. Goods are produced when, through manufacturing, processing, or substantial and major assembly of components, a commercially-recognized product results that is substantially different in basic characteristics or in purpose or utility from its components
- 2.2.3 The origin of goods is distinct from the nationality of the tenderer.

## **2.3 Cost of Tendering**

- 2.3.1 The Tenderer shall bear all costs associated with the preparation and submission of its tender, and the procuring entity, will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the tendering process.
- 2.3.2 The price to be charged for the tender document collected from the Procuring Entity shall not exceed Kshs.1, 000/= . Downloaded copies are free of charge.
- 2.3.3 All firms found capable of performing the contract satisfactorily in accordance with the set prequalification criteria shall be prequalified.

## **2.4. The Tender Document**

- 2.4.1 The tender document comprises the documents listed below and addenda issued in accordance with clause 2.6 of these instructions to Tenderers
- (i) Invitation to Tender
  - (ii) Instructions to tenderers
  - (iii) General Conditions of Contract
  - (iv) Special Conditions of Contract
  - (v) Schedule of requirements
  - (vi) Technical Specifications
  - (vii) Tender Form and Price Schedules
  - (viii) Tender Security Form
  - (ix) Contract Form
  - (x) Performance Security Form
  - (xi) Manufacturer's Authorization Form
  - (xii) Confidential Business Questionnaire
- 2.4.2 The Tenderer is expected to examine all instructions, forms, terms, and specifications in the tender documents. Failure to furnish all information required by the tender documents or to submit a tender not substantially responsive to the tender documents in every respect will be at the tenderers risk and may result in the rejection of its tender.

## **2.5 Clarification of Documents**

2.5.1 A prospective tenderer requiring any clarification of the tender document may notify the Procuring entity in writing or by post at the entity's address indicated in the Invitation to Tender. The Procuring entity will respond in writing to any request for clarification of the tender documents, which it receives not later than **seven (7) days prior to the deadline for the submission of tenders**, prescribed by the procuring entity. Written copies of the Procuring entities response (including an explanation of the query but without identifying the source of inquiry) will be sent to all prospective tenderers that have received the tender document.

2.5.2 The procuring entity shall reply to any clarifications sought by the tenderer **within 3 days** of receiving the request to enable the tenderer to make timely submission of its tender.

## 2.6 Amendment of Documents

2.6.1 **At any time prior** to the deadline for submission of tenders, the Procuring entity, for any reason, whether at its own initiative or in response to a clarification requested by a prospective tenderer, may modify the tender documents by amendment.

2.6.2 All prospective candidates that have received the tender documents will be notified of the amendment in email and will be binding on them.

2.6.3 In order to allow prospective tenderers reasonable time in which to take the amendment into account in preparing their tenders, the Procuring entity, at its discretion, may extend the deadline for the submission of tenders.

## 2.7 Language of Tender

2.7.1 The tender prepared by the tenderer, as well as all correspondence and documents relating to the tender exchange by the tenderer and the Procuring entity, shall be written in English language, provided that any printed literature furnished by the tenderer may be written in another language provided they are accompanied by an accurate English translation of the relevant passages in which case, for purposes of interpretation of the tender, the English translation shall govern.

## 2.8 Documents Comprising of Tender

2.8.1 The tender prepared by the tenderers shall comprise the following components:

- (a) a Tender Form and a Price Schedule completed in accordance with paragraph 2.9, 2.10 and 2.11 below
- (b) documentary evidence established in accordance with paragraph 2.1 that the tenderer is eligible to tender and is qualified to perform the contract if its tender is accepted;
- (c) documentary evidence established in accordance with paragraph 2.2 that the goods and ancillary services to be supplied by the tenderer are eligible goods and services and conform to the tender documents; and
- (d) tender security furnished in accordance with paragraph 2.14

## 2.9 Tender Forms

2.9.1 The tenderer shall complete the Tender Form and the appropriate Price Schedule furnished in the tender documents, indicating the goods to be supplied, a brief description of the goods, their country of origin, quantity, and prices.

## 2.10 Tender Prices

2.10.1 The tenderer shall indicate on the appropriate Price Schedule the unit prices and total tender price of the goods it proposes to supply under the contract

2.10.2 Prices indicated on the Price Schedule shall include all costs including taxes, insurances and delivery to the premises of the entity for local suppliers and Cost & Freight (CFR) Mombasa for foreign suppliers.

2.10.3 Prices quoted by the tenderer shall be fixed during the Tender's performance of the contract and not subject to variation on any account. A tender submitted with an adjustable price quotation will be treated as non-responsive and will be rejected, pursuant to paragraph 2.22

2.10.4 The validity period of the tender shall be **120 days after** the date of opening of the tender.

## 2.11 Tender Currencies

2.11.1 Prices shall be quoted in Kenya Shillings unless otherwise specified in the Appendix to Instructions to Tenderers.

## **2.12 Tenderers Eligibility and Qualifications**

2.12.1 Pursuant to paragraph 2.1. the tenderer shall furnish, as part of its Tender, documents establishing the tenderers eligibility to tender and Its qualifications to perform the contract if its tender is accepted.

2.12.2 The documentary evidence of the tenderers eligibility to tender shall establish to the Procuring entity's satisfaction that the tenderer, at the time of submission of its tender, is from an eligible source country as defined under paragraph 2.1

2.12.3 The documentary evidence of the tenderers qualifications to perform the contract if its tender is accepted shall be established to the Procuring entity's satisfaction;

- (a) that, in the case of a tenderer offering to supply goods under the contract which the tenderer did not manufacture or otherwise produce, the tenderer has been duly authorized by the goods' Manufacturer or producer to supply the goods.
- (b) that the tenderer has the financial, technical, and production capability necessary to perform the contract;
- (c) that, in the case of a tenderer not doing business within Kenya, the tenderer is or will be (if awarded the contract) represented by an Agent in Kenya equipped, and able to carry out the Tenderer's maintenance, repair, and spare parts-stocking obligations prescribed in the Conditions of Contract and/or Technical Specifications.

## **2.13 Goods Eligibility and Conformity to Tender Documents**

2.13.1 Pursuant to paragraph 2.2 of this section, the tenderer shall furnish, as part of its tender documents establishing the eligibility and conformity to the tender documents of all goods which the tenderer proposes to supply under the contract

2.13.2 The documentary evidence of the eligibility of the goods shall consist of a statement in the Price Schedule of the country of origin of the goods and



services offered which shall be confirmed by a certificate of origin issued at the time of shipment.

2.13.3 The documentary evidence of conformity of the goods to the tender documents may be in the form of literature, drawings, and data, and shall consist of:

- (a) a detailed description of the essential technical and performance characteristic of the goods;
- (b) a list giving full particulars, including available source and current prices of spare parts, special tools, etc., necessary for the proper and continuing functioning of the goods for a period of two (2) years, following commencement of the use of the goods by the Procuring entity (*if applicable*); and
- (c) a clause-by-clause commentary on the Procuring entity's Technical Specifications demonstrating substantial responsiveness of the goods and service to those specifications, or a statement of deviations and exceptions to the provisions of the Technical Specifications.

2.13.4 For purposes of the documentary evidence to be furnished pursuant to paragraph 2.13.3(c) above, the tenderer shall note that standards for workmanship, material, and equipment, as well as references to brand names or catalogue numbers designated by the Procurement entity in its Technical Specifications, are intended to be descriptive only and not restrictive. The tenderer may substitute alternative standards, brand names, and/or catalogue numbers in its tender, provided that it demonstrates to the Procurement entity's satisfaction that the substitutions ensure substantial equivalence to those designated in the Technical Specifications.

## **2.14 Tender Security**

2.14.1 The tenderer shall furnish, as part of its tender, a tender security for the amount specified in the Appendix to Invitation to Tenderers.

2.14.2 The tender security shall be in the amount of

2.14.3 The tender security is required to protect the Procuring entity against the risk of Tenderer's conduct which would warrant the security's forfeiture, pursuant to paragraph 2.14.7

2.14.4 The tender security shall be denominated in Kenya Shillings or in another freely convertible currency, and shall be in the form of an on-demand bank guarantee issued by a reputable bank located in Kenya or where the bank is located abroad, it must have a local correspondent bank.

The Tender Security may also be in the form of an on-demand guarantee issued by a reputable insurance company approved by the Authority and in the form provided in the tender documents or another form acceptable to the Procuring entity.

The tender security must be valid for at least thirty (30) days beyond the validity of the tender.

2.14.5 Any tender not secured in accordance with paragraph 2.14.1 and 2.14.3 will be rejected by the Procuring entity as non-responsive, pursuant to paragraph 2.22

2.14.6 Unsuccessful Tenderer's tender security will be discharged or returned as promptly as possible, but not later than thirty (30) days after the expiration of the period of tender validity prescribed by the Procuring entity.

2.14.7 The successful Tenderer's tender security will be discharged upon the tenderer signing the contract, pursuant to paragraph 2.27 and furnishing the performance security, pursuant to paragraph 2.28

2.14.8 The tender security may be forfeited:

a) if a tenderer withdraws its tender during the period of tender validity specified by the procuring entity on the Tender Form; or

b) in the case of a successful tenderer, if the tenderer fails:

(i) to sign the contract in accordance with paragraph 2.27  
or

(ii) to furnish performance security in accordance with paragraph 2.28

2.14.9 Tender security in the amount of Ksh 300,000.00 or equivalent in a freely convertible currency

## 2.15 **Validity of Tenders**

2.15.1 Tenders shall remain valid for **120 days** after the date of tender opening prescribed by the Procuring entity, pursuant to paragraph 2.18. A tender

valid for a shorter period shall be rejected by the Procuring entity as non-responsive.

2.15.2 In exceptional circumstances, the Procuring entity may solicit the Tenderer's consent to an extension of the period of validity. The request and the responses thereto shall be made in writing. The tender security provided under paragraph 2.14 shall also be suitably extended. A tenderer may refuse the request without forfeiting its tender security. A tenderer granting the request will not be required nor permitted to modify its tender.

## 2.16 Format and Signing of Tender

2.16.1 The Tenderer shall prepare **two copies of the tender**, clearly marking each **"ORIGINAL TENDER"** and **"COPY OF TENDER,"** as appropriate. In the event of any discrepancy between them, the original shall govern.

**2.16.2** The original and all copies of the tender shall be typed or written in indelible ink and shall be signed by the tenderer or a person or persons duly authorized to bind the tenderer to the contract. **The letter of authorization shall be indicated by written power-of-attorney accompanying the tender. All pages of the tender, except for un-amended printed literature, shall be initialed by the person or persons signing the tender.**

2.16.3 The tender shall have no interlineations, erasures, or overwriting except as necessary to correct errors made by the tenderer, in which case such corrections shall be initialed by the person or persons signing the tender.

## 2.17 Sealing and Marking of Tenders

2.17.1 The Tenderer shall seal the original and each copy of the tender in separate envelopes, duly marking the envelopes as "ORIGINAL" and "COPY." The envelopes shall then be sealed in an outer envelope.

2.17.2 The inner and outer envelopes shall:

(a) be addressed to the Procuring entity at the address given in the Invitation to Tender:

(b) bear, **KGN-GDD-096-2018:- TENDER FOR SUPPLY OF WORKSHOP TOOLS AND EQUIPMENT FOR GDD**, and the statement: **"DO NOT OPEN BEFORE 21<sup>st</sup> November 2018 at 2.00PM."**

2.17.3 The inner envelopes shall also indicate the name and address of the tenderer to enable the tender to be returned unopened in case it is declared “late”.

2.17.4 If the outer envelope is not sealed and marked as required by paragraph 2.17.2, the Procuring entity will assume no responsibility for the tender’s misplacement or premature opening.

## **2.18 Deadline for Submission of Tenders**

**2.18.1** Tenders must be received by the Procuring entity at the address specified under paragraph 2.17.2 no later than **21<sup>st</sup> November 2018 at 2.00PM.**

2.18.2 The Procuring entity may, at its discretion, extend this deadline for the submission of tenders by amending the tender documents in accordance with paragraph 2.6, in which case all rights and obligations of the Procuring entity and candidates previously subject to the deadline will therefore be subject to the deadline as extended

## **2.19 Modification and Withdrawal of Tenders**

2.19.1 The tenderer may modify or withdraw its tender after the tender’s submission, provided that written notice of the modification, including substitution or withdrawal of the tenders, is received by the Procuring Entity prior to the deadline prescribed for submission of tenders.

2.19.2 The Tenderer’s modification or withdrawal notice shall be prepared, sealed, marked, and dispatched in accordance with the provisions of paragraph 2.17. A withdrawal notice may also be sent by cable, telex but followed by a signed confirmation copy, postmarked not later than the deadline for submission of tenders.

2.19.3 No tender may be modified after the deadline for submission of tenders.

2.19.4 No tender may be withdrawn in the interval between the deadline for submission of tenders and the expiration of the period of tender validity specified by the tenderer on the Tender Form. Withdrawal of a tender during this interval may result in the Tenderer’s forfeiture of its tender security, pursuant to paragraph 2.14.7

2.19.5 The procuring entity may at any time terminate procurement proceedings before contract award and shall not be liable to any person for the termination.

2.19.6 The procuring entity shall give prompt notice of the termination to the tenderers and on request give its reasons for termination within 14 days of receiving the request from any tenderer.

## **2.20 Opening of Tenders**

2.20.1 The Procuring entity will open all tenders in the presence of tenderers' representatives who choose to attend, at **21<sup>st</sup> November 2018 at 2.30PM** and in the location specified in the Invitation to Tender.

The tenderers' representatives who are present shall sign a register evidencing their attendance.

2.20.2 The tenderers' names, tender modifications or withdrawals, tender prices, discounts and the presence or absence of requisite tender security and such other details as the Procuring entity, at its discretion, may consider appropriate, will be announced at the opening.

2.20.3 The Procuring entity will prepare minutes of the tender opening.

## **2.21 Clarification of Tenders**

2.21.1 To assist in the examination, evaluation and comparison of tenders the Procuring entity may, at its discretion, ask the tenderer for a clarification of its tender. The request for clarification and the response shall be in writing, and no change in the prices or substance of the tender shall be sought, offered, or permitted.

2.21.2 Any effort by the tenderer to influence the Procuring entity in the Procuring entity's tender evaluation, tender comparison or contract award decisions may result in the rejection of the tenderers' tender.

## **2.22 Preliminary Examination**

2.22.1 The Procuring entity will examine the tenders to determine whether they are complete, whether any computational errors have been made, whether

required sureties have been furnished, whether the documents have been properly signed, and whether the tenders are generally in order.

2.22.2 Arithmetical errors will not be corrected. If there is a discrepancy between words and figures the amount in words will prevail.

2.22.3 The Procuring entity may waive any minor informality or non-conformity or irregularity in a tender which does not constitute a material deviation, provided such waiver does not prejudice or affect the relative ranking of any tenderer.

2.22.4 Prior to the detailed evaluation, pursuant to paragraph 2.23 the Procuring entity will determine the substantial responsiveness of each tender to the tender documents. For purposes of these paragraphs, a substantially responsive tender is one, which conforms to all the terms and conditions of the tender documents without material deviations. The Procuring entity's determination of a tender's responsiveness is to be based on the contents of the tender itself without recourse to extrinsic evidence.

2.22.5 If a tender is not substantially responsive, it will be rejected by the Procuring entity and may not subsequently be made responsive by the tenderer by correction of the non-conformity.

## **2.23 Conversion to Single Currency**

2.23.1 Where other currencies are used, the procuring entity will convert these currencies to Kenya Shillings using the selling exchange rate on the date of tender closing provided by the Central Bank of Kenya.

## **2.24 Evaluation and Comparison of Tenders**

2.24.1 The Procuring entity will evaluate and compare the tenders which have been determined to be substantially responsive, pursuant to paragraph 2.22

2.24.2 The tender evaluation committee shall evaluate the tender within 30 days of the validity period from the date of opening the tender.

2.24.3 A tenderer who gives false information in the tender document about its qualification or who refuses to enter into a contract after notification of

contract award shall be considered for debarment from participating in future public procurement.

## **2.25 Preference**

2.25.1 Preference where allowed in the evaluation of tenders shall not exceed 15%

## **2.26 Contacting the Procuring entity**

2.26.1 Subject to paragraph 2.21 no tenderer shall contact the Procuring entity on any matter related to its tender, from the time of the tender opening to the time the contract is awarded.

2.26.2 Any effort by a tenderer to influence the Procuring entity in its decisions on tender, evaluation, tender comparison, or contract award may result in the rejection of the Tenderer's tender.

## **2.27 Award of Contract**

### **(a) Post-qualification**

2.27.1 In the absence of pre-qualification, the Procuring entity will determine to its satisfaction whether the tenderer that is selected as having submitted the lowest evaluated responsive tender is qualified to perform the contract satisfactorily.

2.27.2 The determination will take into account the tenderer financial, technical, and production capabilities. It will be based upon an examination of the documentary evidence of the tenderers qualifications submitted by the tenderer, pursuant to paragraph 2.12.3 as well as such other information as the Procuring entity deems necessary and appropriate.

2.27.3 A positive determination will be a prerequisite for award of the contract to the tenderer. A negative determination will result in rejection of the Tenderer's tender, in which event the Procuring entity will proceed to the next lowest evaluated tender to make a similar determination of that Tenderer's capabilities to perform satisfactorily.

### **(b) Award Criteria**

2.27.4 The Procuring entity will award the contract to the successful tenderer(s) whose tender has been determined to be substantially responsive and has been determined to be the lowest evaluated tender, provided further that the tenderer is determined to be qualified to perform the contract satisfactorily.

**(c) Procuring entity's Right to Vary quantities**

2.27.5 The Procuring entity reserves the right at the time of contract award to increase or decrease the quantity of goods originally specified in the Schedule of requirements without any change in unit price or other terms and conditions

**(d) Procuring entity's Right to accept or Reject any or All Tenders**

2.27.6 The Procuring entity reserves the right to accept or reject any tender, and to annul the tendering process and reject all tenders at any time prior to contract award, without thereby incurring any liability to the affected tenderer or tenderers or any obligation to inform the affected tenderer or tenderers of the grounds for the Procuring entity's action

**2.28 Notification of Award**

2.28.1 Prior to the expiration of the period of tender validity, the Procuring entity will notify the successful tenderer in writing that its tender has been accepted.

2.28.2 The notification of award will constitute the formation of the Contract but will have to wait until the contract is finally signed by both parties

2.28.3 Upon the successful Tenderer's furnishing of the performance security pursuant to paragraph 2.28, the Procuring entity will promptly notify each unsuccessful Tenderer and will discharge its tender security, pursuant to paragraph 2.14

**2.29 Signing of Contract**

2.29.1 At the same time as the Procuring entity notifies the successful tenderer that its tender has been accepted, the Procuring entity will send the tenderer the Contract Form provided in the tender documents, incorporating all agreements between the parties.



2.29.2 The parties to the contract shall have it signed within **fifteen (15) days** from the date of notification of contract award unless there is an administrative review request.

2.29.3 Within **fifteen (15) days** of receipt of the Contract Form, the successful tenderer shall sign and date the contract and return it to the Procuring entity.

## **2.30 Performance Security**

2.30.1 Within **fifteen (15) days** of the receipt of notification of award from the Procuring entity, the successful tenderer shall furnish the performance security in accordance with the Conditions of Contract, in the Performance Security Form provided in the tender documents, or in another form acceptable to the Procuring entity.

2.30.2 Failure of the successful tenderer to comply with the requirements of paragraph 2.27 or paragraph 2.28 shall constitute sufficient grounds for the annulment of the award and forfeiture of the tender security, in which event the Procuring entity may make the award to the next lowest evaluated Candidate or call for new tenders.

## **2.31 Corrupt or Fraudulent Practices**

2.31.1 The Procuring entity requires that tenderers observe the highest standard of ethics during the procurement process and execution of contracts when used in the present regulations, the following terms are defined as follows;

- (i) “corrupt practice” means the offering, giving, receiving, or soliciting of anything of value to influence the action of a public official in the procurement process or in contract execution; and
- (ii) “fraudulent practice” means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of the Procuring entity, and includes collusive practice among tenderer (prior to or after tender submission) designed to establish tender prices at artificial non-competitive levels and to deprive the Procuring entity of the benefits of free and open competition;

2.31.2 The procuring entity will reject a proposal for award if it determines that the tenderer recommended for award has engaged in corrupt or fraudulent practices in competing for the contract in question.

2.31.3 Further a tenderer who is found to have indulged in corrupt or fraudulent practices risks being debarred from participating in public procurement in Kenya.

## Appendix to Instructions to Tenderers

The following information regarding the particulars of the tender shall complement supplement or amend the provisions of the instructions to tenderers. Wherever there is a conflict between the provision of the instructions to tenderers and the provisions of the appendix, the provisions of the appendix herein shall prevail over those of the instructions to tenderers

INSTRUCTIONS TO TENDERERS REFERENCE	PARTICULARS OF APPENDIX TO INSTRUCTIONS TO TENDERS
2.1.1	<i>The tender is reserved to Registered Enterprises owned by Persons with Disability.</i>
2.14.2	<i>Duly filled tender securing declaration form.</i>
2.18.1	<i>Tender Closing Date: <b>21<sup>st</sup> November 2018 at 2.00PM</b></i>  <i><b>Tender Opening Date: 21<sup>st</sup> November 2018 at 2.30PM</b></i>
2.22.2	<b>No Correction of Errors.</b> The tender sum as submitted and read out during the Tender Opening shall be absolute and final and shall not be the subject of correction, adjustment or amendment in any way or by any person or entity
2.24.4	The following shall be the evaluation Criteria  <b>A) Mandatory Evaluation Criteria</b> <i>The evaluation shall be based on <u>Pass</u> or <u>Fail</u> on the following requirements:-</i> <ul style="list-style-type: none"> <li>• Copy of certificate of Incorporation/Registration.</li> <li>• Duly filled, signed and stamped tender form.</li> <li>• Duly filled, signed and stamped price schedule.</li> <li>• Duly filled, signed and stamped Tender Securing Declaration Form.</li> <li>• Duly filled, signed and stamped Mandatory business questionnaire.</li> <li>• Duly filled, signed, and stamped declaration of undertaking.</li> <li>• Duly filled, signed, and stamped technical questionnaire.</li> <li>• Valid and current AGPO certificate for target group (PWD).</li> <li>• Valid Exemption Certificate.</li> <li>• Valid certificate for Person Living with Disability</li> <li>• Certified Copy of Identity Card for Persons with Disability for the majority owner of the Company.</li> <li>• Valid Local Authority Business Permit.</li> <li>• Copy of CR12 Form to confirm directors and shareholding.</li> <li>• Delivery period offered shall be within <b>4 months</b> after contract</li> </ul>

	<p>signing.</p> <ul style="list-style-type: none"> <li>• Certified current Audited Statement of Accounts, bank statements the last 6 months OR a valid financing commitment for that specific procurement issued by a recognized financial institutions (Including SACCOs, Deposit taking Micro-finance and Youth or Women Enterprise fund.</li> </ul> <p><b>B) Technical Evaluation Requirements:</b></p> <ul style="list-style-type: none"> <li>• Compliance to the technical specifications of the tender.</li> <li>• Documentary evidence material datasheets and brochures.</li> </ul> <p><b>C) Financial Evaluation</b></p> <ul style="list-style-type: none"> <li>➤ Award shall be based on the total lowest evaluated price.</li> </ul>
2.27.7	KenGen may at its own discretion conduct due diligence on the eligible tenderers to establish their ability to perform the contract.

## **SECTION III:**

### **GENERAL CONDITIONS OF CONTRACT**

#### **3.1 Definitions**

3.1.1 In this Contract, the following terms shall be interpreted as indicated:-

- (a) “The Contract” means the agreement entered into between the Procuring entity and the tenderer, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.
- (b) “The Contract Price” means the price payable to the tenderer under the Contract for the full and proper performance of its contractual obligations
- (c) “The Goods” means all of the equipment, machinery, and/or other materials, which the tenderer is required to supply to the Procuring entity under the Contract.
- (d) “The Procuring entity” means the organization purchasing the Goods under this Contract.
- (e) “The Tenderer” means the individual or firm supplying the Goods under this Contract.

#### **3.2 Application**

3.2.1 These General Conditions shall apply in all Contracts made by the Procuring entity for the procurement installation and commissioning of equipment

#### **3.3 Country of Origin**

3.3.1 For purposes of this clause, “Origin” means the place where the Goods were mined, grown or produced.

3.3.2 The origin of Goods and Services is distinct from the nationality of the tenderer.

#### **3.4 Standards**

3.4.1 The Goods supplied under this Contract shall conform to the standards mentioned in the Technical Specifications.

### 3.5 Use of Contract Documents and Information

3.5.1 The tenderer shall not, without the Procuring entity's prior written consent, disclose the Contract, or any provision therefore, or any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of the Procuring entity in connection therewith, to any person other than a person employed by the tenderer in the performance of the Contract.

3.5.2 The tenderer shall not, without the Procuring entity's prior written consent, make use of any document or information enumerated in paragraph 3.5.1 above.

3.5.3 Any document, other than the Contract itself, enumerated in paragraph 3.5.1 shall remain the property of the Procuring entity and shall be returned (all copies) to the Procuring entity on completion of the Tenderer's performance under the Contract if so required by the Procuring entity

### 3.6 Patent Rights

3.6.1 The tenderer shall indemnify the Procuring entity against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the Goods or any part thereof in the Procuring entity's country

### 3.7 Performance Security

3.7.1 Within **fifteen (15) days** of receipt of the notification of Contract award, the successful tenderer shall furnish to the Procuring entity the performance security in the amount specified in Special Conditions of Contract.

3.7.2 The proceeds of the performance security shall be payable to the Procuring entity as compensation for any loss resulting from the Tenderer's failure to complete its obligations under the Contract.

3.7.3 The performance security shall be denominated in the currency of the Contract, or in a freely convertible currency acceptable to the Procuring entity and shall be in the form of a bank guarantee or an irrevocable letter of

credit issued by a reputable bank located in Kenya or abroad, acceptable to the Procuring entity, in the form provided in the tender documents.

- 3.7.4 The performance security will be discharged by the Procuring entity and returned to the Candidate not later than thirty (30) days following the date of completion of the Tenderer's performance obligations under the Contract, including any warranty obligations, under the Contract
- 3.7.5 The Performance Security shall be in the amount of **1% of the total Contract Price.**
- 3.7.6 The Supplier warrants that the Goods supplied under the Contract are new, unused, of the most recent or current models, and that they incorporate all recent improvements in design and materials unless provided otherwise in the Contract. The Supplier further warrants that all Goods supplied under this Contract shall have no defect, arising from design, materials, workmanship, or from any act or omission of the Supplier, that may develop under normal use of the supplied Goods in the conditions prevailing in the country. This warranty shall remain valid for twelve (12) months after the Goods, or any portion thereof as the case may be, have been delivered to and accepted at the final destination indicated in the Contract.

KenGen shall promptly notify the Supplier in writing of any claims arising under this warranty.

### 3.8 **Inspection and Tests**

- 3.8.1 The Procuring entity or its representative shall have the right to inspect and/or to test the goods to confirm their conformity to the Contract specifications. The Procuring entity shall notify the tenderer in writing in a timely manner, of the identity of any representatives retained for these purposes.
- 3.8.2 The inspections and tests may be conducted in the premises of the tenderer or its subcontractor(s), at point of delivery, and/or at the Goods' final destination. If conducted on the premises of the tenderer or its subcontractor(s), all reasonable facilities and assistance, including access to drawings and production data, shall be furnished to the inspectors at no charge to the Procuring entity.

3.8.3 Should any inspected or tested goods fail to conform to the Specifications, the Procuring entity may reject the equipment, and the tenderer shall either replace the rejected equipment or make alterations necessary to make specification requirements free of costs to the Procuring entity.

3.8.4 The Procuring entity's right to inspect, test and where necessary, reject the goods after the Goods' arrival shall in no way be limited or waived by reason of the equipment having previously been inspected, tested and passed by the Procuring entity or its representative prior to the equipment delivery.

3.8.5 Nothing in paragraph 3.8 shall in any way release the tenderer from any warranty or other obligations under this Contract.

### **3.9 Packing**

3.9.1 The tenderer shall provide such packing of the Goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in the Contract.

3.9.2 The packing, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the Contract

### **3.10 Delivery and Documents**

3.10.1 Delivery of the Goods shall be made by the tenderer in accordance with the terms specified by Procuring entity in its Schedule of Requirements and the Special Conditions of Contract

### **3.11 Insurance**

3.11.1 The Goods supplied under the Contract shall be fully insured against loss or damage incidental to manufacturer or acquisition, transportation, storage, and delivery in the manner specified in the Special conditions of contract.

### **3.12 Payment**

3.12.1 The method and conditions of payment to be made to the tenderer under this Contract shall be specified in Special Conditions of Contract



3.12.2 Payments shall be made promptly by the Procuring entity as specified in the contract

### **3.13 Prices**

3.13.1 Prices charged by the tenderer for goods delivered and services performed under the Contract shall not, with the exception of any price adjustments authorized in Special Conditions of Contract, vary from the prices by the tenderer in its tender.

3.13.2 Contract price variations shall not be allowed for contracts not exceeding one year (12 months)

3.13.3 Where contract price variation is allowed, the variation shall not exceed 25% of the original contract price.

3.13.4 Price variation request shall be processed by the procuring entity within 30 days of receiving the request.

### **3.14. Assignment**

3.14.1 The tenderer shall not assign, in whole or in part, its obligations to perform under this Contract, except with the Procuring entity's prior written consent

### **3.15 Subcontracts**

3.15.1 The tenderer shall notify the Procuring entity in writing of all subcontracts awarded under this Contract if not already specified in the tender. Such notification, in the original tender or later, shall not relieve the tenderer from any liability or obligation under the Contract

### **3.16 Termination for default**

3.16.1 The Procuring entity may, without prejudice to any other remedy for breach of Contract, by written notice of default sent to the tenderer, terminate this Contract in whole or in part

- (a) if the tenderer fails to deliver any or all of the goods within the period(s) specified in the Contract, or within any extension thereof granted by the Procuring entity

- (b) if the tenderer fails to perform any other obligation(s) under the Contract
- (c) if the tenderer, in the judgment of the Procuring entity has engaged in corrupt or fraudulent practices in competing for or in executing the Contract

3.16.2 In the event the Procuring entity terminates the Contract in whole or in part, it may procure, upon such terms and in such manner as it deems appropriate, equipment similar to those undelivered, and the tenderer shall be liable to the Procuring entity for any excess costs for such similar goods.

### **3.17 Liquidated Damages**

3.17.1. If the tenderer fails to deliver any or all of the goods within the period(s) specified in the contract, the procuring entity shall, without prejudice to its other remedies under the contract, deduct from the contract prices liquidated damages sum equivalent to 0.5% of the delivered price of the delayed items up to a maximum deduction of 10% of the delayed goods. After this the tenderer may consider termination of the contract.

### **3.18 Resolution of Disputes**

3.18.1 The procuring entity and the tenderer shall make every effort to resolve amicably by direct informal negotiation and disagreement or dispute arising between them under or in connection with the contract

3.18.2 If, after thirty (30) days from the commencement of such informal negotiations both parties have been unable to resolve amicably a contract dispute, either party may require adjudication in an agreed national or international forum, and/or international arbitration.

### **3.19 Language and Law**

3.19.1 The language of the contract and the law governing the contract shall be English language and the Laws of Kenya respectively unless otherwise stated.

### **3.20 Force Majeure**

3.20.1 The tenderer shall not be liable for forfeiture of its performance security or termination for default if and to the extent that its delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.

### **3.21 Taxes**

3.21.1 "**Taxes**" means all present and future taxes, levies, duties, charges, assessments, deductions or withholdings whatsoever, including any interest thereon, and any penalties and fines with respect thereto, wherever imposed, levied, collected, or withheld pursuant to any regulation having the force of law and "Taxation" shall be construed accordingly.

#### **3.21.2 Local Taxation**

Nothing in the Contract shall relieve the Contractor and/or his Sub-Contractors from their responsibility to pay any taxes, statutory contributions and levies that may be levied on them in Kenya in respect of the Contract. The Contract Price shall include all applicable taxes and shall not be adjusted for any of these taxes.

3.21.3 The Contractor shall be deemed to be familiar with the tax laws in the Employer's Country and satisfied themselves with the requirements for all taxes, statutory contributions and duties to which they may be subjected during the term of the Contract.

3.21.4 In instances where discussions are held between the Employer and the Contractor regarding tax matters, this shall not be deemed to constitute competent advice and hence does not absolve the Contractor of their responsibility in relation to due diligence on the tax issue as per 3.21.2 above.

#### **Tax Deduction**

3.21.5 If the Employer is required to make a tax deduction by Law, then the deduction shall be made from payments due to the Contractor and

paid directly to the Kenya Revenue Authority. The Employer shall upon remitting the tax to Kenya Revenue Authority furnish the Contractor with the relevant tax deduction certificates.

3.21.6 Where the Contractor is paid directly by the Financiers and the Employer is not able to deduct tax, then the Contractor will be required to pay the tax deduction to Kenya Revenue Authority in the name of the Employer and furnish the Employer with an original receipt thereof as evidence of such payment. In absence of the said evidence, the Employer will not process any subsequent payments to the Contractor.

### **Tax Indemnity**

3.21.7 The Contractor shall indemnify and hold the Employer harmless from and against any and all liabilities, which the Employer may incur for any reason of failure by the Contractor to comply with any tax laws arising from the execution of the Contract whether during the term of the Contract or after its expiry.

3.21.8 The Contractor warrants to pay the Employer (within fourteen (14) days of demand by the Employer), an amount equal to the loss, liability or cost which the Employer determines has been (directly or indirectly) suffered by the Employer for or on account of the Contractor's Tax liability arising from the Contract.

3.21.9 Where the amount in 3.21.8 above remains unpaid after the end of the fourteen (14) days moratorium, the Employer shall be entitled to compensation for financing charges.

## SECTION IV:

### SPECIAL CONDITIONS OF CONTRACT

- 4.1. Special Conditions of Contract shall supplement the General Conditions of Contract. Whenever there is a conflict, between the GCC and the SCC, the provisions of the SCC herein shall prevail over these in the GCC.
- 4.2. Special conditions of contract as relates to the GCC

REFERENCE OF GCC	SPECIAL CONDITIONS OF CONTRACT
3.7.5	The Performance Security shall be in the amount of <b>1% of the Contract Price or may be waived by the procuring.</b>
3.8	Inspection and tests All consignments subject to Pre-Export Verification of Conformity (PVoC) to Standards Programme must obtain a Certificate of Conformity (CoC) issued by PvoC Country Offices Prior to shipment. The Certificate is a mandatory Customs Clearance document in Kenya; Consignments arriving at Kenyan Ports without this document will be denied entry into the Country. Since PVoC is a conformity assessment process to verify that products imported to Kenya are in compliance with the applicable Kenya standards or approved equivalents, regulations and technical requirements before shipment, it is the sole responsibility of the supplier (i.e. exporter) to demonstrate the same and hence meet any associated costs of verification.
3.7.6	The supplier shall be required to expressly confirm that the goods supplied shall be under 12/24 months warranty.
3.10	The goods shall be delivered within <b>4 months</b> after the date of contract award.

3.11.2	A warranty certificate must be provided with the Goods. The warranty period must be at least <b>12 months</b> from date of acceptance of the Goods. The period for correction of defects in the warranty period is 14 days.
3.12.3	<p>Payments shall be made within 30 days after receipt of certified invoices and delivery notes confirming that the invoiced material has been delivered and is in accordance with the Contract.</p> <p>c) No advance payment will be made under this contract.</p>
3.13	Prices shall be fixed during the Tenderer's performance of the Contract and not subject to variation on any account.
3.18.23	Arbitration where necessary shall be by the Chartered Institute of Arbitrators Kenya Chapter or other International body.

## SECTION V:

### TECHNICAL SPECIFICATIONS

#### The bidder must meet the following Technical Specifications:

1. All the goods supplied shall be new and genuine
2. The delivery completion period shall be within Four **(4) months** after the date of signing the Contract. Delivery must be for a complete schedule. Partial delivery shall not be accepted.
3. Each schedule quoted for must be **COMPLETE** in order to qualify as responsive.
4. **Certificate of Warranty:** A certificate of warranty for all the goods offered must be submitted. The warrant shall be against defective design, defective quality material supplied, manufacturing defects, poor workmanship etc covering a minimum period of 12 months from the date of installation and commissioning. The Tenderer have right to offer warrant more than 12 months.
5. The tools as is shown in schedule A should consist of the following minimum requirements

#### **(a) 6- 32 mm metric combination spanners with 12 point (bi-hexagonal) ring**

Forged from chrome vanadium steel, hardened, tempered and chrome plated for corrosion protection. They should be supplied with a storage pouch with pockets. Ring end offset at 15°. Jaw offset at 15°. The set should consist of at least 24 different sizes suitable for industrial/professional work. Sizes of each spanner should be stamped or forged on to each individual spanner. All the spanners should conform to DIN 3113 standard, or ASME B107.6, or an equivalent standard.

The set should include a minimum of the following sized spanners: 6 mm,7 mm,8 mm,9 mm,10 mm,11 mm,12 mm,13 mm,14 mm,15 mm,16 mm,17 mm,18 mm,19 mm,20 mm,21 mm,22 mm,23 mm,24 mm,25 mm,26 mm,27 mm,28 mm, 30mm and 32mm

#### **(b). 6-32mm metric double open ended Spanner set**

Forged from chrome vanadium steel, hardened, tempered, chrome plated, for corrosion protection. Open ends offset at 15°. The set should consist of at least 12 pieces and 24 different sizes. The set should be suitable for industrial/professional work. Sizes of each spanner should be stamped or forged on to each individual spanner. All the spanners should conform to DIN 3110 standard or an equivalent standard.

The set should include a minimum of the following sized spanners: 6 mm x 7mm, 8mm x 9mm, 10mm x 11mm, 12 mm x 13 mm, 14mm x 15 mm, 16mm x 17mm, 18mm x 19mm, 20mm x 22mm, 21mm x 23mm, 24mm x 27mm, 25mm x 28mm, 30mm x 32mm

**(c). 6-32mm metric bi-hexagonal (12 point) deep offset ring spanner set**

Long pattern forged from chrome vanadium steel, hardened, tempered, chrome plated for corrosion protection. The set should consist of at least 12 pieces and 24 different sizes. The set should be suitable for industrial/professional work. Sizes of each spanner should be stamped on to each individual spanner. All the spanners should conform to DIN 838 standards or an equivalent standard.

The set should include a minimum of the following sized spanners: 6 mm x 7mm, 8mm x 9mm, 10mm x 11mm, 12 mm x 13 mm, 14mm x 15 mm, 16mm x 17mm, 18mm x 19mm, 20mm x 22mm, 21mm x 23mm, 24mm x 27mm, 25mm x 28mm, 30mm x 32mm

**(d). ½ (half) inch square drive bi-hexagonal (12 point) Imperial and metric socket set complete with ratchet and handles.**

Each socket should be manufactured from correctly hardened, and tempered, chrome vanadium steel

i) Should consist of no less than 20 metric ½ inch square drive bi-hexagonal (12 point) sockets, size range: 8mm-32mm.

ii) Should consist of no less than 10 imperial ½ inch square drive bi-hexagonal (12 point) sockets, size range: 7/16 to 1 inch

iii) Should consist of no less than 3 spark plug socket sizes 10 mm, 12 mm and 14 mm

iv) The set should be supplied with at least one reversible ratchet with quick release button. The ratchet should feature a 72 tooth ratchet mechanism or better (a ratcheting mechanism with more teeth).



- v) The set should be supplied with at least 3 extension bars, sizes: 75 mm long, 150 mm long and 250 mm long
- vi) At least one sliding T-handle or flexible handle not less than 250 mm long
- vii) One universal joint
- viii) Should be supplied in heavy duty steel carry case or equivalent

The entire socket set should be manufactured and tested in accordance with DIN3122 and ISO3315 specifications

**(e) VDE Approved Electrically insulated screw driver set**

- The set should consist of at least 10 individual screwdrivers
- There should be at least six (6) slot screwdriver sizes with blade sizes ranging from 2mm to 6.5 mm.
- There should be at least four (4) Philips screwdriver sizes. Sizes PH0, PH1, PH2 and PH3
- Each screwdriver should have a cushioned high grip dual material handle.
- Each screwdriver blade should be made from chrome-vanadium-molybdenum alloyed steel, hardened, with a black oxide finish.
- All the screwdrivers should be insulated in accordance to ASTM and VDE standards and certified for use at voltage up to 1000 V (AC) and 1500 V (DC)

**(f) Long Arm Imperial and Metric Allen Hex Key Set with Ball End**

Should meet or exceed the following requirements:

- Should include a minimum of the following SAE/Imperial Sizes: INCH 0.050, 1/16, 5/64, 3/32, 7/64, 1/8, 9/64, 5/32, 3/16, 7/32, 1/4, 5/16, 3/8
- Should include a minimum of the following METRIC Sizes: 1.5mm, 2mm, 2.5mm, 3mm, 4mm, 5mm, 6mm, 8mm, 10mm
- Each hex key should feature one Flat hex end and one Ball-End to permit entry angles up to 25°
- All the hex keys should be made from heat treated, tempered, Alloy Steel providing High Strength and Resistance to Rotational Distortion
- Each key should have a black oxide finish
- The set should have a non-interference hinged holders to store and access keys or a pouch

**(g). General Purpose Screwdriver Set**

Each screwdriver should be made from hardened chrome vanadium molybdenum steel (SVCMM) with satin chrome plated blades and sand blasted tips. The handle should be made from a soft grip polymer and color coded to facilitate easy

identification of the screwdrivers. The set should feature no less than 20 screw drivers. The set should feature the following screw driver types and sizes:

- i) The set should consist of at least six (6) plain slot screwdrivers with blade tip width ranging from 3mm to 8mm, and screwdriver shafts ranging from 75mm to 150 mm.
- ii) The set should consist of at least three (3) Phillips (cross) screwdrivers: PH1, PH2 and PH3
- iii) The set should consist of at least three (3) Pozidriv screwdrivers: PZ1, PZ2 and PZ3
- iv) The set should consist of at least six (6) torx-star (TX-star) screwdrivers: T6, T8, T10, T15, T20 and T25
- v) The set should consist of at least one (1) plain slot/phillips angle screwdriver of hybrid z screwdriver
- vi) Four way Plain and slot screwdriver disc

The set should be supplied with a storage case able to hold the entire screwdriver set.

#### **(h) Metric ½ inch Square Drive Hex Bit Set**

Should meet or exceed the following requirements:

- Should include a minimum of the following sizes: 5, 6, 7, 8, 10, 12, 14, 17 and 19 mm
- Forged Chrome Vanadium steel sockets with S2 steel hex bits.
- Sockets heat treated and chrome plated for resistance to corrosion
- Satin finish with knurled ring to assist gripping socket with oily fingers.
- Supplied with steel carry case for storage.

#### **(l) Reversible circlip plier set**

The set should consist of a minimum of six reversible circlip pliers. Three straight circlip pliers and three angled/bent. The set should be supplied in molded carry case. The pliers should be reversible for both internal and external circlip insertion and removal. They should be made from high grade carbon steel with comfortable vinyl handles or equivalent.

- Minimum Circlip Capacity **10mm**
- Maximum Circlip Capacity **48mm**
- Minimum no. of pliers **6**
- Jaw Angle (Bent circlip pliers angle) **45°**

**(j) 4 Piece VDE approved electrically insulated plier set**

Should include:

1. 170 mm Wire stripper pliers
2. 175 mm Diagonal (side cutter) pliers
3. 165 mm combination pliers
4. 160 mm Long Nose Pliers

Each plier should have a durable bi-material handle with electrical insulation properties compliant to EN, IEC and VDE standards. The pliers should be compliant with DIN and ANSI standards. Should be safe to use at up to 1000 Volts AC.

**(l) Adjustable spanner set**

Crescent type adjustable spanners manufactured from carbon steel hardened, tempered with micro nickel finish or satin. Each adjustable spanner should feature a metric scale on its head. The set should consist of a minimum of three adjustable spanners with a length of 150mm, 200 mm, and 300 mm respectively.

**(m). ¼ (quarter) inch square drive hexagonal (6 point) Imperial and metric socket set complete with ratchet and handles.**

Each socket should be manufactured from correctly hardened, and tempered, chrome vanadium steel

- i) Should consist of no less than 12 metric ¼ inch square drive hexagonal (6 point) sockets, size range: 4mm-13mm.
- ii) Should consist of no less than 9 imperial ¼ inch square drive hexagonal (6 point) sockets, size range: ¼ to ½ inch
- iii) At least one spinner handle
- iv) At least one ¼ inch square drive by ¼ inch hex bit holder
- v) At 4 plain slot inserts bits, sizes: 3, 4, 5.5, 6.5 mm
- vi) At least 2 cross (Philips) slot insert bits no. 1, 2
- vii) At least 2 PZ (pozidriv) slot insert bits no. 1, 2
- viii) At least 3 torx star (TX- Star) insert bits no. T15, T20, T25
- ix) The set should be supplied with at least one reversible ratchet with quick release button. The ratchet should feature a 72 tooth ratchet mechanism or better (a ratcheting mechanism with more teeth).
- x) The set should be supplied with at least 3 extension bars, sizes: 50 mm long, 100 mm long and 150 mm long
- xi) At least one sliding T-handle or flexible handle
- xii) One universal joint
- xiii) Should be supplied in a tough blow molded storage case

The entire socket set should be manufactured and tested in accordance with DIN3122 and ISO3315 specifications

**(n) Technician tool case**

GT Line Turtle 350 PEL Technicians Tool Case or equivalent. With Minimum Dimensions of 470mm High x 390mm Wide x 347mm Deep. Able to carry Weights of Up to 45kg

Constructed from injection moulded HDPE material, single continuous aluminum hinge which is multi-riveted to stand up to repeated opening and closing and an extra thick aluminum trim should be added for really tight closure and superior resistance to hard knocks. The tool cases main tool organization comes from the use of 2 snap in-out trays with many elasticated tool holders plus a large pocket with closing flap and a document holding area.

The bottom of the Technicians Tool Case should be left empty to allow storage of larger tools or components. At least two removable small parts boxes should also be included within the tool case to keep those essential smaller items organized. Fitted with a sturdy carrying handle and telescopic handle for simply pulling the tool case along on its very heavy-duty large wheels. The tool case should be designed to easily and efficiently stack one on top of another.

**(o) ¾ (three – quarter) inch square drive metric and imperial socket set**

Professional grade, manufactured from chrome vanadium steel hardened, tempered and chrome plated for corrosion protection. The set should be supplied with a heavy gauge steel storage case or an equivalent heavy duty case. The set should be manufactured in accordance with DIN 3120/ISO 1174, DIN 3122/ISO 3315, DIN3123/ISO 3316 and DIN 3124/ISO 2725. The set should consist of no less than

- i) 11 bi-hexagonal (12 point) socket sizes; 19, 22, 24, 27, 30, 32, 36, 38, 41, 46 and 50mm
- ii) 11 bi-hexagonal (12 point) sockets size: 3/4, 7/8, 15/16, 1, 1.1/16, 1.1/4, 1.7/16, 1.1/2, 1.5/8, 1.13/16 and 2" AF
- iii) At least one reversible ratchet
- iv) At least three extension bars size: 100mm, 200mm and 400mm
- v) At least one sliding T Bar
- vi) At least one flexible handle
- vii) At least one universal joint

viii) At least 2 square drive converts  $\frac{3}{4}$ " (female) to  $\frac{1}{2}$ " (male) and  $\frac{3}{4}$ " (female) to 1" (male)

**(p) Standard Hacksaw**

Two blade positions for standard straight cuts and for cutting flush against surfaces. Blade is held at high tension to prevent twisting and ensure fast, true cuts. Nonslip, rubber grips on the handle and front frame offer two-handed control. Store up to six blades inside the square-shaped, steel main beam. Includes one 12-inch (18 TPI) blade

**(q) Junior hacksaw**

Two blade positions for standard straight cuts and for cutting flush against surfaces. Blade is held at high tension to prevent twisting and ensure fast, true cuts. Nonslip, rubber grips on the handle and front frame offer two-handed control. Store blades inside the square-shaped, steel main beam. Includes one 6-inch (18 TPI) blade

**(r) Feeler Gauges**

32-Blade Feeler Gauge (SAE & Metric). Dual marked for both SAE (Standard) and Metric measurements. Features polished and hardened blades designed to last for years. The 4" blades make it easy to get into tight spaces and check tolerances.

**(s) Magnetic Pick up tools**

Flexible, light weight, spring loaded claw grabs, Bowden cable with magnetic & non-magnetic heads 610mm

**(t) Vernier Caliper**

6" Digital Vernier Caliper. Stainless steel body. Battery powered, inch/metric 0-6" range, +/- 0.001" accuracy, 0.0005" resolution.

**(u) Punch and Chisel set**

Hardened, Tempered, Chrome Vanadium steel. The set should contain not less than one piece of (centre punch 2x9.5x120MM, taper pin punch 3x9.5x12MM, parallel pin punch 4x9.5x 150MM, cold chisel 12x9.5x130MM, utility chisel 5x9.5x130MM)

**(v) Heelbar**

Drop Forged Steel Shaft, Hand –ground Heel & face, tapered shaft 400mm length

**(w) Copper Face Hammer**

Malleable Iron head with two pure electrolytic Copper faces 1.75lb fitted with Fibreglass Shaft

**(x) Ballpein Hammer**

Drop forged Steel head fitted with Fibreglass Shaft 1.5lb

**(y) File set**

The 5 piece file set includes an 8” Mill Bastard File, 6” Round File, 6” Slim Taper File, 8” 4-in-1 File and 1 Interchangeable Handle.

### **(z) Filter Wrench**

Strap wrench made from hardened chrome vanadium handle with industrial strength rubber strap for positive grip suitable for 60-140mm diameters. Straps are made of strong, woven nylon strap which gives tight grip. The handle is plastic Cushioned and comfortable to hold

### **(aa) Chain wrench**

Chain wrench made from hardened chrome vanadium handle with heavy duty chain firm positive grip suitable for 60-140mm diameters

- Concave cut teeth for improved gripping.
- Double-action design allows for use in either direction.
- Strong I-beam handle construction.
- Chrome plated to resist rust.

### **(ab) pipe wrench**

Heavy duty pipe wrenches set. Flat and coil spring, casted steel with heat treated jaws. The set should contain not less than 3 pieces pipe wrench, sizes 18”, 24” and 26”

### **(ab) Torque wrench**

Hardened chrome vanadium steel ½” drive ratchet head with flip reverse scales both in Nm and lb.ft (25-250 lb.ft)

### **(ac) Steel punches**

60mm long, high carbon steel, hardened and tempered. The set should contain atleast numbers from 0-9 and alphabets from A to Z.

### **(ad) GHP 86pcs Tap and Die Tungsten Steel Titanium SAE/METRIC Combination Set Tools**

Features: Heavy Duty Heat-Treated Tungsten Steel Construction

Rust Resistant Precision Machined to Exacting Standards Precision Ground and polished Surfaces to Facilitate Chip Removal. The set should contain at minimum:

- SAE TAP SIZES: 1/8"-27NPT, 4-40, 6-32, 8-32, 10-32, 10-24, 12-24, 1/4"-20, 1/4"-28, 5/16"-18, 5/16"-24, 3/8"-16, 3/8"-24, 7/16"-14, 7/16"-20, 1/2"-13, 1/2"-20, 9/16"-12, 9/16"-18, 5/8"-11, 5/8"-18.
- SAE DIE SIZES: 1/8"-27NPT, 4-40, 6-32, 8-32, 10-32, 10-24, 12-24, 1/4"-20, 1/4"-28, 5/16"-18, 5/16"-24, 3/8"-16, 3/8"-24, 7/16"-14, 7/16"-20, 1/2"-13, 1/2"-20, 9/16"-12, 9/16"-18, 5/8"-11, 5/8"-18.

- METRIC TAP SIZES M 3-0.5, M 4-0.7, M 5-0.8, M 6-1.0, M 7-1.0, M 8-1.0, M 8-1.25, M 9-1.25, M 10-1.5, M 10-1.25, M 11-1.5, M 11-1.25, M 12-1.75, M 12-1.5, M 14-2, M 14-1.5, M 16-2, M16-1.5
- METRIC DIE SIZES M 3-0.5, M 4-0.7, M 5-0.8, M 6-1.0, M 7-1.0, M 8-1.0, M 8-1.25, M 9-1.25, M 10-1.5, M 10-1.25, M 11-1.5, M 11-1.25, M 12-1.75, M 12-1.5, M 14-2, M 14-1.5, M 16-2, M16-1.5
- One Adjustable Tap Wrench (M6 to M20 - 1/4" to 3/4")
- One Long Handle Adjustable Tap Wrench (M3 to M12 - 1/16" to 1/2")
- One T-Handle Tap Wrench
- One Die Handle (M25 - 1")
- One Long Die Handle (M38 - 1-1/2")
- One Screwdriver
- One Screw Pitch Gauge Metric
- One Screw Pitch Gauge SAE

#### **(ae) Flaring Kit**

45-degree flares in soft copper, brass, aluminum and mild steel tubing features

- Hardened, smooth flaring cone provides fast, 45-degree flares either single or double lap
- A single clamp screw allows easy clamping and removal of tubing
- 45-degree SAE flares in 3/16-inch, 1/4-inch, 5/16-inch, 3/8-inch, 7/16-inch, 1/2-inch, and 5/8-inch sizes

#### **(af) Automotive paint spray Gun**

- Working Pressure: 3 – 4 bar (50 – 60 PSI)
- Air Consumption: 4 – 7 Cfm (110 – 200 l/Min)
- Canister Capacity: minimum 1000cc (1000ml)
- Air Inlet: 1/4" NPS
- Standard Nozzle Size: 1.8 mm
- Type of Feed: Suction

#### **(ag) Hand Held Riveter**

Hand Riveter with **500** Rivets. Ideal for assembly, sheet metal, automotive work, etc Includes 4 Nose Pieces (3/32", 1/8", 5/32", 3/16")

Also Includes 1 Nose Piece Wrench for Quick and Easy Changes Includes 500 rivets 10 x 3/32", 10 x 1/8", 10 x 5/32", 10 x 3/16" Comfortable Vinyl Grip

#### **(ah) Sledge Hammer**

Set of sledge hammer fitted with fiberglass shaft with rubber strip. Two sizes set of 14 lb and 71lb.

**(ai) Creepers**

6 wheels and adjustable headrest, steel (1020x430x100)mm

**(aj) Extractors**

A set of both square type and Helix type extractors. The set contains:

- Helix type 6pc set (1/8"-1/4", 1/4"-5/16", 5/16"-7/16", 7/16"-9/16", 9/16"-3/4") and tap wrench
- Square type 7pc sets (1/8" 3/16", 15/64", 5/16", 3/8", 15/32", 9/16")

**(ak) Piston Ring Compressor Installer**

2 pieces set Piston ring compressor. The set should consist of:

- High quality. Special pring steel.
- With adjustable safety screw.
- Ratchet type.
- 3 inch height. Fit size: (50mm - 175mm).
- 6 inch Height. Fit size ( 50mm – 175)mm



## SECTION VI:

### PRICE SCHEDULES FOR GOODS

#### SCHEDULE A: SUPPLY OF MECHANICAL TOOLS

**Note:** Refer to section V, clause 5 for technical specs

No.	Description	Unit	Qty	Unit Price	Total Price
1	6- 32 mm metric combination spanners with bi-hexagonal (12 point) ring	Set	15		
2	6-32mm metric double open ended spanner set	Set	15		
4	6-32mm metric bi-hexagonal (12 point) deep offset ring spanner set	Set	15		
5	½ inch square drive bi-hexagonal (12 point) Imperial and metric socket set complete with ratchet and handles	Set	15		
7	Long Arm Imperial and Metric Allen Hex Key Set with Ball End	Set	15		
8	General Purpose Screwdriver Set	Set	15		
9	Reversible circlip plier set	Set	15		
10	4 Piece VDE Approved electrical insulated plier set		15		
11	Adjustable spanner set	Set	15		
12	¼ (quarter) inch square drive hexagonal (6 point) Imperial and metric socket set complete with ratchet and handles	Set	15		
13	Technician tool case	Piece	15		
14	¾ (three – quarter) inch square drive metric and imperial socket set	Set	15		
15	5M locking Measuring tape	Piece	15		
16	Standard Hacksaw	Set	15		
17	Junior hacksaw	Set	15		
18	Feeler gauge	Piece	15		
19	Magnetic Pick up tool set	Piece	15		

20	Vernier Caliper	Piece	15		
21	Punch and Chisel set	Set	15		
22	Heelbar	Set	15		
23	Pipe wrench	Set	2		
24	Copper face hammer	Set	15		
25	Ballpein Hammer	Set	15		
26	File set	Set	15		
27	Filter wrench	Set	15		
28	Chain Wrench	Set	15		
29	Torque wrench	Piece	2		
30	Steel punches	Set	1		
31	86pcs Tap and Die Combination Set Tools	Set	1		
32	Flaring Kit	Set	1		
33	Automotive paint spray Gun	Piece	5		
34	Hand Held Riveter	Set	3		
35	Sledge Hammer	Set	3		
36	Creepers	Set	2		
37	Extractors	Set	2		
38	Piston ring Compressor set	Set	3		

<b>Sub-Total</b>	
Discount (%) if any	
Local Taxes e.g. Duty, VAT, GoK fees, etc	
Other Charges e.g. transport, handling, etc	
Total Cost Delivery Duty paid (DDP) Cost to Olkaria	
Country of Origin	
Currency of Tender	
Delivery period (in months)	

Tenderer's name (Company) \_\_\_\_\_

Signature & Rubber-stamp \_\_\_\_\_ Date \_\_\_\_\_

**SCHEDULE B: SUPPLY OF WORKSHOP MACHINES & EQUIPMENT**

No.	ITEM	SPECIFICATIONS	QTY	UNIT PRICE	TOTAL PRICE
1.	HEAVY DUTY CABLE REEL	Voltage-230V, Length 25metres, cable section 3x2.5mm square, sockets 2, drum size- medium.	4 (Sets)		
2.	ANGLE GRINDER 9"	Disc size-diameter 230mm, spindle size-M14x2mm. 15AMP @ 10,000rpM with spindle lock, sealed and protected motor. Supplied with at least 8ft cord with epoxy coated field windings. Should be fitted with vibration control, auxiliary handle, quick adjustment wheel guard, winding wheel flange kit and spanner wrench. Service minder brushes with removable brush cover.	2 (Pieces)		
3.	ANGLE GRINDER 4"	Disc size –diameter 100mm, spindle size-M10 x1.5mm, 7.5AMP @ 10,000rpM with spindle lock, sealed and protected motor. Supplied with at least 8ft cord with epoxy coated field windings. Should be fitted with vibration control, auxiliary handle, quick adjustment wheel guard, winding wheel flange kit and spanner wrench. Service	2 (Pieces)		

		minder brushes with removable brush cover.			
4.	BENCH GRINDER WITH WORK LIGHT.	High power induction motor suitable for workshop use. Fitted with 200mm Diameter aluminous oxide grinding wheels which are suitable for general sharpening and grinding applications. Should have water tray for cooling hot materials. Features built in wheel dresser for cleaning, sharpening and trueing grinding wheel surfaces. Fitted with pivotal work light for added visibility in poorly illuminated areas.	1 (Set)		
5.	CONICAL WIRE BRUSHES TWIST KNOT	M14X2mm thread, diameter 100mm, maximum speed 12500rpm.	10 (Pieces)		
6.	TWIST KNOT WIRE CUP BRUSHES	M14X2mm thread, diameter 65mm, maximum speed 12500rpm	10 (Pieces)		
7.	DIRECT DRIVE COMPRESSORS FITTED WITH TEFLON CASTOR WHEELS.	Motor output- 3hp, voltage/phase-230v- 1ph, minimum rated supply- 13a, air displacement cfm(ltr/min)-12.6(357) operating pressure 120psi/8bar, fitted with an air receiver capacity of minimum 100litres,	1 (Pieces)		
8.	AIR RATCHET WRENCHES-1/4"	Air operated ratchet with hardened steel anvil and twist to reverse mechanism, Trigger operated power control. drive- 1/4" square, maximum torque- 50lb.ft/68nm, free speed- 150rpm, air consumption- 4cfm, operating pressure- 90psi, air inlet size-	5 (Pieces)		

		1/4" bsp, length-265mm,			
9.	AIR RATCHET WRENCHES-1/2"	Air operated ratchet with hardened steel anvil and twist to reverse mechanism, Triger operated power control. drive-1/2" square, maximum torque-50lb.ft/68nm, free speed-150rpm, air consumption-4cfm, operating pressure-90psi, air inlet size-1/4" bsp, length-265mm,	5 (Pieces)		
10.	WET & DRY INDUSTRIAL VACUUM CLEANER WITH PUMP 90LTR TWIN MOTOR STAINLESS DRUM 1200/2400W	Motor power-2x1200w Supply-230v Airflow-195mtrs/hr. Drum size-90ltr -With trolley, fitted with two fixed wheels and two front castors for easy manoeuvrability, large bumper, power cable winder, and accessories holder and full diameter 45mm accessory kit.	1 (Set)		
11.	WERNER 17-FT ALUMINIUM 300-LB TELESCOPING TYPE IA MULTI-POSITION LADDER.	<ul style="list-style-type: none"> <li>• 17-ft aluminum telescoping type IA multi-position ladder</li> <li>• Slip-resistant feet and extra-wide flared bottom 4 extra support</li> <li>• Double-riveted steps.</li> <li>• 300-lb duty rating ensures stability</li> <li>• Meet ANSI, OSHA and CSA safety listing</li> <li>• Designed for 1 or 2-person jobs.</li> <li>• Easily converts into a twin stepladder, stairway stepladder, extension ladder or 2-scaffold bases</li> </ul>	4 (Pieces)		
12.	SAND BLASTING EQUIPMENT	-Operating pressure from 50-200psi	1 (Piece)		

		<p>-Complete with sand blasting gun, sand hose, Allen wrench, operators goggles, helmet and hood, heavy duty apron, one dozen ceramic nozzles each for size ¼” i.d &amp; 13/64” i.d, abrasive container, one roll air hose.</p> <p>Mounted on two wheels with rubber tires, push handle for easy mobility</p>			
13.	DRUM & BARREL TROLLEY	<p>Rigid steel construction suitable for safe movement and storage of steel and plastic barrels. Cradle fitted with two smooth rolling heavy duty diameter 150mm wheels and one diameter 75mm castor. Two position handle locks upright, or at 45degrees and features tools for five different drum caps and a metal drum tilting attachment.</p>	2 (Piece)		
14.	BRAKE LINING RIVETING MACHINE.	<p>Power Source: Pneumatic  Output Force at 7 Bar: 2.25 tonnes  Tooling stroke(Max): 20mm  Access Gap(Approx.):40mm  Rivet Capacity(Shank):3mm-10mm  Throat depth:178mm  Jaw width:60mm  Working line pressure:0-10 Bar</p>	1 (Set)		

		Air Consumption per cycle:1.57litre/cycle  <b><u>FEATURES</u></b> -Capable of riveting and deriveting most popular brake shoes. -Powered by compressed air and operated by foot pedal. -Must be accompanied with a complete set of riveting tools, punches and anvils. -Optional brake shoe cradle.			
<b>Sub-Total</b>					
Discount(%) if any					
Local Taxes e.g. Duty, VAT, GoK fees, etc					
Other Charges e.g. transport, handling, etc					
Total Cost Delivery Duty paid (DDP) Cost to Olkaria					
Country of Origin					
Currency of Tender					
Delivery period (in months)					

Tenderer's name (Company) \_\_\_\_\_

Signature & Rubber-stamp \_\_\_\_\_ Date \_\_\_\_\_

## **SCHEDULE C: SUPPLY OF AIR PLASMA CUTTING MACHINE**

### **Notes**

Digitally controlled Plasma Cutter Machine with advanced inverter technology and high cutting performance. Designed for portable repair work and thus fitted with high profile caster wheels. Torch design provides a sure, comfortable grip made from heat and impact resistant material. Able to cut stainless steel, alloy steel, mild steel, copper aluminum, and other metal materials. Each plasma cutter should be supplied complete with all necessary accessories for operation. At minimum it should have Plasma torch, 10M earth cable with clamp and connector, 10M Gas hose and air regulator and a Gas key.

No.	ITEM	SPECIFICATIONS	QTY	UNIT PRICE	TOTAL PRICE
1	PLASMA CUTTER MACHINE	<ul style="list-style-type: none"> <li>• Type: DC Air Plasma Cutter</li> <li>• Input Voltage: 415V</li> <li>• Input Current: 55A</li> <li>• Current (Amp) 60 - 120</li> <li>• Duty Cycle, 60%: 120A</li> <li>• Cut Thickness, average: 30mm</li> <li>• Cut thickness, maximum: 40mm</li> <li>• Weight, max: 250 Kgs</li> <li>• Operation, maintenance and parts's Manual</li> </ul>	Set	1	
2	PLASMA CUTTER MACHINE	<ul style="list-style-type: none"> <li>• Type: DC Air Plasma Cutter</li> <li>• Input Voltage: 415V</li> <li>• Input Current: 30A</li> <li>• Current (Amp) 30 - 100</li> <li>• Duty Cycle, 60%: 100A</li> <li>• Cut Thickness, average: 20mm</li> <li>• Cut thickness, maximum: 30mm</li> <li>• Weight, max: 50 Kgs</li> <li>• Operation, maintenance and parts's Manual</li> </ul>	Set	4	
<b>Sub-Total</b>					
Discount(%) if any					
Local Taxes e.g. Duty, VAT, GoK fees, etc					



Other Charges e.g. transport, handling, etc	
Total Cost Delivery Duty paid (DDP) Cost to Olkaria	
Country of Origin	
Currency of Tender	
Delivery period (in months)	

Tenderer's name (Company) \_\_\_\_\_

Signature & Rubber-stamp \_\_\_\_\_ Date \_\_\_\_\_

## **SCHEDULE D: SUPPLY OF HYDRAULIC PRESS AND TROLLEY JACKS**

### **Notes applicable to the Hydraulic press**

The hydraulic press should feature a The H-frame construction that guarantees stability and durability. The press should be fitted with a 2-stage hand pump. The low pressure pump is used for rapid advance of piston at low pressure. The high pressure pump is provided with a special material lining and is used for slow advantage at high pressure. Should be provided with a winch for raising and lowering the table for smooth running. During operation, the table should be fastened by means of pins that are quick to fit and remove. The press must be all steel welded. The hydraulic pump should be fitted with a gauge for pressure. The gauge should have clear marking of the safe operating range and maximum pressures not to be exceeded. The gauge should have readings in both psi and Nm.

<b>No.</b>	<b>Item</b>	<b>Specifications</b>	<b>Unit</b>	<b>Qty</b>	<b>Unit Price</b>	<b>Total Price</b>
1	H-frame Hydraulic press	<ul style="list-style-type: none"><li>• Type: Hand operated press</li><li>• Power source: Hydraulic</li><li>• Capacity: 80 – 100 tonnes</li><li>• Between ram to bed, min x max: 150 x 1000mm</li><li>• Between column length x width: 1200 x 600 mm</li><li>• Travel of ram, min - max: 200 – 250mm</li><li>• Operation, maintenance and parts's Manual</li></ul>	Set	1		

2	H-frame Hydraulic press	<ul style="list-style-type: none"> <li>• Type: Hand operated press</li> <li>• Power source: Hydraulic</li> <li>• Capacity: 25 – 30 tonnes</li> <li>• Between ram to bed, min x max: 180 x 900mm</li> <li>• Between column length x width: 800 x 300 mm</li> <li>• Travel of ram, min – max : 160 – 200mm</li> <li>• Operation, maintenance and parts’s Manual</li> </ul>	Set	4		
3	5 tones trolley jacks	<ul style="list-style-type: none"> <li>• 5 Tones load limit</li> <li>• working height range: (160 - 560)mm</li> <li>• meets mandatory trolley jack safety standard</li> <li>• heavy duty all steel construction</li> <li>• over pump bypass protection</li> <li>• easy to operate, one pull of the handle activates the self-retracting ram</li> <li>• complete with heavy duty steel caster wheels</li> </ul>	Piece	3		

4	10 tones trolley jacks	<ul style="list-style-type: none"> <li>• 10 Tones load limit</li> <li>• working height range: (160 - 600)mm</li> <li>• meets mandatory trolley jack safety standard</li> <li>• heavy duty all steel construction</li> <li>• over pump bypass protection</li> <li>• easy to operate, one pull of the handle activates the self-retracting ram</li> <li>• complete with heavy duty steel caster wheels attach technical data sheet/bronchure</li> </ul>	Piece	2		
5	30 tones trolley jacks	<ul style="list-style-type: none"> <li>• 30 tonnes load limit</li> <li>• working height range: (220 - 620)mm</li> <li>• meets mandatory trolley jack safety standard</li> <li>• heavy duty all steel construction</li> <li>• over pump bypass protection</li> <li>• easy to operate, one pull of the handle activates the self-retracting ram</li> <li>• complete with heavy duty steel caster wheels</li> </ul>	Piece	1		
<b>Sub-Total</b>						
Discount(%) if any						
Local Taxes e.g. Duty, VAT, GoK fees, etc						
Other Charges e.g. transport, handling, etc						

Total Cost Delivery Duty paid (DDP) Cost to Olkaria		
Country of Origin		
Currency of Tender		
Delivery period (in months)		

Tenderer's name (Company) \_\_\_\_\_

Signature & Rubber-stamp \_\_\_\_\_ Date \_\_\_\_\_

**SUMMARY OF PRICE SCHEDULES**

<b>SCHEDULE</b>	<b>DESCRIPTION</b>	<b>CURRENCY</b>	<b>AMOUNT</b>
A	Supply of Mechanical Tools		
B	Supply of Workshop Machines & Equipment		
C	Supply of Air Plasma Cutting Machine		
D	Supply of Hydraulic Press and Trolley jacks		
TOTAL TENDER PRICE (to be transferred to Tender Form)			

Tenderer's name (Company) \_\_\_\_\_

Signature & Rubber-stamp \_\_\_\_\_ Date \_\_\_\_\_

**SECTION VII:  
STANDARD FORMS**

**8.1 FORM OF TENDER**

Date \_\_\_\_\_  
Tender No. \_\_\_\_\_

To: \_\_\_\_\_

\_\_\_\_\_  
*[Name and address of procuring entity]*

Gentlemen and/or Ladies:

1. Having examined the tender documents including Addenda Nos. .... *[Insert numbers]*.the receipt of which is hereby duly acknowledged, we, the undersigned, offer to supply deliver, install and commission (..... *(Insert equipment description)*) in conformity with the said tender documents for the sum of ..... *(total tender amount in words and figures)* or such other sums as may be ascertained in accordance with the Schedule of Prices attached herewith and made part of this Tender.

2. We undertake, if our Tender is accepted, to deliver install and commission the equipment in accordance with the delivery schedule specified in the Schedule of Requirements.

3. If our Tender is accepted, we will obtain the guarantee of a bank in a sum of equivalent to \_\_\_\_\_ percent of the Contract Price for the due performance of the Contract , in the form prescribed by .....*( Procuring entity)*.

4. We agree to abide by this Tender for a period of ..... *[Number]* days from the date fixed for tender opening of the Instructions to tenderers, and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

5. This Tender, together with your written acceptance thereof and your notification of award, shall constitute a Contract, between us, subject to signing of the Contract by the parties.

6. We understand that you are not bound to accept the lowest or any tender you may receive.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_

\_\_\_\_\_  
[Signature]

\_\_\_\_\_  
[In the capacity of]

Duly authorized to sign tender for an on behalf of \_\_\_\_\_

**Note:** In accordance with **Clause 82** of the **Public Procurement and Asset Disposal Act 2015**  
**“The tender sum as submitted and read out during the tender opening shall be absolute and final and shall not be the subject of correction, adjustment or amendment in any way by any person or entity.**

**8.2 MANDATORY CONFIDENTIAL BUSINESS QUESTIONNAIRE**

*(Must be filled by all applicants or Tenderers' who choose to participate in this tender)*

*Name of Applicant(s).....*

You are requested to give the particulars in Part 1 and either Part 2 (a), 2 (b) or 2 (c), whichever applies to your type of business. Part 2 (d) to part 2 (i / j) must be filled. You are advised that giving wrong or false information on this Form will lead to automatic disqualification of your tender or termination of your contract or debarment of your firm at your cost.

***Part 1 – General***

Business Name:.....Certificate of Incorporation / Registration No. ....Location of business premises:  
Country .....Physical address .....  
Town .....Building.....  
Floor.....Plot No. ....  
Street / Road .....Postal Address .....  
Postal / Country Code.....Telephone No's.....  
Fax No's. ....E-mail address  
Website .....  
Contact Person (*Full Names*) ..... Direct / Mobile No's.....  
Title ..... Power of Attorney (**Yes / No**)  
If **yes**, attach written document.  
Nature of Business (*Indicate whether manufacturer, distributor, etc*)  
.....

**(Applicable to Local suppliers only)**

Local Authority Trading License No. .... Expiry Date .....  
**KRA PIN No.....**  
Value of the largest single assignment you have undertaken to date (**US D/KShs**)  
.....  
Was this successfully undertaken? **Yes / No**. ....(If **Yes**, attach reference)  
Name (s) of your banker (s)  
.....  
Branches ..... Tel. No's. ....

***Part 2 (a) – Sole Proprietor (if applicable)***

Full names .....  
Nationality..... Country of Origin.....  
.....  
Company Profile ..... (*Attach brochures or annual reports in case of public company*)



**Part 2 (b) – Partnerships (if applicable)**

Give details of partners as follows:

**Full Names Nationality Citizenship Details Shares**

1. ....
2. ....

Company Profile .....

**Part 2 (c) – Registered Company (if applicable - as per the CR12 form)**

Private or public .....

Company Profile ..... (*Attach brochures or annual reports in case of public companies*)

State the nominal and issued capital of the Company

Nominal KShs .....

Issued KShs .....

List of top ten (10) shareholders and distribution of shareholding in the company. Give details of all directors as follows:-

**Full Names Nationality Citizenship Details Shares**

- 1.....
- 2.....

**Part 2 (d) – Debarment**

I/We declare that I/We have not been debarred from any procurement process and shall not engage in any fraudulent, corrupt, coercive and obstructive acts with regard to this or any other tender by the KENGEN and any other public or private institutions.

Full Names .....

Signature .....

Dated this.....day of

.....2018.

In the capacity of

.....

Duly authorized to sign Tender for and on behalf of

.....

**Part 2 (e) – Bankruptcy / Insolvency / receivership.**

I/We declare that I/We have not been declared bankrupt or insolvent by the competent Authorities in Kenya and neither are we under receivership:

Full Names .....

Signature .....

Dated this.....day of .....2018.

In the capacity of

.....

Duly authorized to sign Tender for and on behalf of

.....

**Part 2 (f) – Criminal Offence**

I/We, (Name (s) of Director (s)):-

- a) .....

b) .....

Have not been convicted of any criminal offence relating to professional conduct or the making of false statements or misrepresentations as to its qualifications to enter into a procurement contract within a period of three (3) years preceding the commencement of procurement proceedings.

Signed .....

For and on behalf of M/s

.....  
In the capacity of

Dated this.....day of .....2018.

Suppliers' / Company's Official Rubber Stamp .....

**Part 2 (g) – Conflict of Interest**

I/We, the undersigned state that I / We have no conflict of interest in relation to this procurement:

a) .....

b) .....

For and on behalf of M/s

.....  
In the capacity of

Dated this.....day of .....2018

Suppliers' / Company's Official Rubber Stamp

.....

**Part 2 (h) – Interest in the Firm:**

Is there any person/persons in KENGEN or any other public institution who has interest in the Firm? Yes/No ..... (Delete as necessary)

Institution.....

.....

**(Title) (Signature) (Date)**

**Part 2(i) – Experience: NOTE: THIS SECTION IS MANDATORY ONLY IF IT FORMS PART OF TECHNICAL EVALUATION. IT'S ALSO NOT NECESSARY FOR ALREADY PRE-QUALIFIED OR DIRECT PROCUREMENT FIRMS. ITS ALSO NOT APPLICABLE FOR AGPO FIRMS TENDERS.**

Please list here below similar projects accomplished or companies / clients you have supplied with similar items or materials in **the years prescribed.**

	Company Name	Country	Contract/Order No.	Value	Contact person (Full Names)	E-mail address	Cell phone No.
1							
2							

**Part 2 (i or j) – Bank account details:**

AGPO firms must provide evidence from their bank that the account to which KenGen shall make payment has a youth or a woman or a PWD listed in the **CR12 form/partnership deed/sole proprietor certificate** as a MANDATORY signatory of that account,- Sec.157 (11) of PPADA:

*Account No:.....Name of the person(s) in the CR12 form OR in the partnership deed OR in the sole proprietor certificate...../.....*  
*ID No(s):...../.....Signature and stamp of the authorized Banker Representative.....Date.....*

**Part 2(j or k) – Declaration**

I / We, the undersigned state and declare that the above information is correct and that I / We give KENGEN authority to seek any other references concerning my / our company from whatever sources deemed relevant, e.g. Office of the Registrar of Companies, Bankers, etc.

Full names

.....

Signature.....

For and on behalf of M/s

.....

In the capacity of

.....

Dated this .....day of

.....2018.

Suppliers' / Company's Official Rubber Stamp

.....

### 8.3 TENDER-SECURING DECLARATION FORM

{To be filled in Tenderer's letter head}

[The Bidder shall complete in this Form in accordance with the instructions indicated]

Date: [insert **date** (as day, month and year)]

Tender No.: [insert **number of Tendering process**]

To: **Kenya Electricity Generating Company Limited**

We, the undersigned, declare that:

- 1) We understand that, according to your conditions, Tenders must be supported by a Tender-Securing Declaration.
- 2) We accept that we will automatically be suspended from being eligible for Tendering in any contract with the Procuring Entity for the period of time of **[insert number of months or years]** starting on **[insert date]**, if we are in breach of our obligation(s) under the Tender conditions, because we:-
  - a) Have withdrawn our Tender during the period of Tender validity specified in the Form of Tender; or
  - b) Having been notified of the acceptance of our Tender by the Procuring Entity during the period of Tender validity,
    - i. Fail or refuse to execute the Contract, if and when required, or
    - ii. Fail or refuse to furnish the Performance Security (bond / guarantee) (bond / guarantee), in accordance with the ITT.
  - c) We understand this Tender Securing Declaration shall expire if we are not the successful Tenderer, upon the earlier of:-
    - i. Our receipt of your notification to us of the name of the successful Tenderer; or
    - ii. Thirty days after the expiration of our Tender.
  - d) We understand that if we are a Joint Venture, the Tender Securing Declaration must be in the name of the Joint Venture that submits the bid, and the Joint Venture has not been legally constituted at the time of bidding, the Tender Securing Declaration shall be in the names of all future partners as named in the letter of intent.

Signed: *[insert signature of person whose name and capacity are shown]* in the capacity of *[insert legal capacity of person signing the Tender Securing Declaration]*

Name: *[insert complete name of person signing the Tender Securing Declaration]*

Duly authorized to sign the Tender for and on behalf of: *[insert complete name of Tenderer]*

Dated on \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ *[insert date of signing]*

Corporate Seal (where appropriate)

## 8.4 CONTRACT FORM

**THIS AGREEMENT** made the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_ between  
..... [*name of the Employer*] of ..... [*Country of the Employer*] (Hereinafter  
called “**the Employer**”) of the one part and ..... [*Name of the Supplier*] of  
..... [*City and country of the Supplier*] (Hereinafter called “**the Supplier**”) of the other  
part;

**WHEREAS the Employer** invited tenders for .....] and has accepted a tender by the  
tenderer for the supply of ..... in the sum of ..... [*Contract price  
in words and figures*] (Hereinafter called “the Contract Price).

### **NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:**

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to:
2. The following documents shall be deemed to form and be read and construed as part of this Agreement viz:
  - (a) the Tender Form and the Price Schedule submitted by the tenderer
  - (b) the Schedule of Requirements
  - (c) the Technical Specifications
  - (d) the General Conditions of Contract
  - (e) the Special Conditions of contract; and
  - (f) the Procuring entity’s Notification of Award and Tenderer’s Acceptance
  - (g) Applicable addenda and clarifications
3. In consideration of the payments to be made by the Procuring entity to the tenderer as hereinafter mentioned, the tenderer hereby covenants with the Procuring entity to provide the goods and to remedy defects therein in conformity in all respects with the provisions of the Contract
4. The Procuring entity hereby covenants to pay the tenderer in consideration of the provisions of the goods and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the contract.

**IN WITNESS** whereof the parties hereto have caused this Agreement to be executed in accordance with their respective laws the day and year first above written.

Signed by \_\_\_\_\_ the \_\_\_\_\_ (for the Procuring entity

Signed by \_\_\_\_\_ the \_\_\_\_\_ (for the tenderer in the presence of \_\_\_\_\_

*(Amend accordingly if provided by Insurance Company)*

**8.5 PERFORMANCE SECURITY FORM**  
(To be on the Banks Letterhead)

To .....  
[Name of procuring entity]

**WHEREAS** ..... [Name of tenderer] (Hereinafter called "the tenderer") has undertaken, in pursuance of Contract No. \_\_\_\_\_ [Reference number of the contract] for dated \_\_\_\_\_ 20 \_\_\_\_\_ to supply ..... [Description of goods] (Hereinafter called "the Contract").

**AND WHEREAS** it has been stipulated by you in the said Contract that the tenderer shall furnish you with a bank guarantee by a reputable bank for the sum specified therein as security for compliance with the Tenderer's performance obligations in accordance with the Contract.

**AND WHEREAS** we have agreed to give the tenderer a guarantee:

**NOW THEREFORE WE** hereby affirm that we are Guarantors and responsible to you, on behalf of the tenderer, up to a total of ..... [amount of the guarantee in words and figure] and we undertake to pay you, upon your first written demand declaring the tenderer to be in default under the Contract and without cavil or argument, any sum or sums within the limits of ..... [Amount of guarantee] as aforesaid, without you needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until the \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_

Signed and seal of the Guarantors

\_\_\_\_\_  
[Name of bank or financial institution]

\_\_\_\_\_  
[Address]

\_\_\_\_\_  
[Date]

## 8.6 MANUFACTURER'S AUTHORIZATION FORM

To *[name of the Procuring entity]* .....

**WHEREAS** ..... *[Name of the manufacturer]* who are established and reputable manufacturers of ..... *[Name and/or description of the goods]* having factories at ..... *[Address of factory]* do hereby authorize ..... *[Name and address of Agent]* to submit a tender, and subsequently negotiate and sign the Contract with you against tender No. .... *[Reference of the Tender]* for the above goods manufactured by us.

We hereby extend our full guarantee and warranty as per the General Conditions of Contract for the goods offered for supply by the above firm against this Invitation for Tenders.

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*[Signature for and on behalf of manufacturer]*

*Note:* This letter of authority should be on the letterhead of the Manufacturer and should be signed by a person authorized.